

Minutes of the 1299<sup>th</sup> meeting of the Hart House Board of Stewards held on Thursday, April 4<sup>th</sup>, 2019 in the Hart House Debates Room.

- Present:
- Mr. John Monahan (Warden)
  - Ms. Janelle Joseph (Chair)
  - Ms. Angela Gu (Steward, Literary and Library Committee)
  - Ms. Chiara Cautillo (RA&W Committee Senior Member)
  - Mr. David Kim (Appointee, Governing Council)
  - Mr. David Newman (President [ex-officio] Designate)
  - Ms. Eugenia Wong (Steward, Art Committee)
  - Mr. Joshua Grondin (Appointee, UTSU)
  - Ms. Kiran Sukdeo (Steward, RA&W Committee)
  - Ms. Mala Kashyap (Appointee, APUS)
  - Ms. Margaret De Leon (Steward, Social Justice Committee)
  - Ms. Mika Embury (Steward, Farm Committee)
  - Ms. Megan Liu (Steward, Debates and Dialogue Committee)
  - Ms. Terese Pierre (Steward, Senior Members Committee)
  - Mr. Yuki Takaki (Steward, Finance Committee)
- Guests:
- Ms. Amanda Greener (Manager, Staff Relations and Professional Development)
  - Ms. Amy Intrator (Recording Secretary)
  - Ms. Charlotte Koch (Member, Art Committee)
  - Ms. Christina McCallum (Incoming Steward, Literary and Library Committee)
  - Ms. Emma Grace St. John (Incoming Chair, Music Committee)
  - Ms. Felicia Barber (Incoming Chair, Farm Committee)
  - Ms. Hui Wen Zheng (Incoming Chair, Debates and Dialogue Committee)
  - Ms. Michelle Brownrigg (Senior Director, Co-curricular Education)
  - Mr. Nicolas Sartor Campos (Incoming Chair, Finance Committee)
  - Mr. Peter Wambera (Senior Development Officer)
  - Ms. Rebecca Gimmi (Art Museum Program Coordinator)
  - Ms. Sherry Kulman (Senior Director, Business and Ancillary Operations and Chief Administrative Officer)
  - Ms. Suzanne MacIntyre (Finance Director)
- Regrets:
- Ms. Beth Ali (Presidential Appointee)
  - Mr. Felipe Nagata (UTMSU Appointee)
  - Ms. Hareem Haider (Steward, Theatre Committee)
  - Mr. Leo Jose Uribe Castano (GSU Appointee)
  - Ms. Nicole Brayannis (SCSU Representative)
  - Ms. Sophia Mackey (Music Committee Steward)
  - Ms. Susan Blight (Presidential Appointee)

### 1. Approval of the Agenda

The Chair asked if there were any amendments to be made to the agenda. The Warden proposed that the *Motion on the approval of the Infrastructure Renewal Project Planning Report* be moved to Agenda Item 3, and that the *Introduction to the Committee on Budgets* and the *Motion on the creation of the 2019/20 Committee on Budgets* be moved to Agenda Item 4.

The following motion to approve the amended Agenda was made by Josh Grondin, seconded by Margaret De Leon, and carried unanimously by all present voting members of the Board of Stewards:

**THEREFORE, BE IT RESOLVED THAT the April 4<sup>th</sup>, 2019 Board of Stewards Meeting Agenda be approved as amended.**

### 2. Approval of the minutes of the 1298<sup>th</sup> Meeting

The Chair asked if there were any amendments to be made to the minutes and none were presented. The following motion to approve the minutes of the previous Board of Stewards meeting was made by Mala Kashyap, seconded by Terese Pierre, and carried unanimously by all present voting members of the Board of Stewards:

**THEREFORE, BE IT RESOLVED THAT the Minutes of the 1298<sup>th</sup> meeting be approved as presented.**

### 3. Motion on the approval of the Infrastructure Renewal Project Planning Report (Sherry Kulman, Chief Administrative Officer)\*

Sherry Kulman (SK) introduced the 2-part motion on the approval of the Infrastructure Renewal Project Planning Report (PPR). The PPR is a report that has been in development for several months to support the renewal of Hart House's ailing infrastructure and the improvement of the building's accessibility.

The Project Planning Committee, a group comprised of over 20 stakeholders including seven students and three Stewards, worked together to create the PPR, which outlines the proposed scope, delivery approach, and funding model for the infrastructure renewal project. The PPR will be presented to the Capital Project and Space Allocation Executive Committee (CaPS) on April 12<sup>th</sup>. Pending the response from CaPS, Hart House will proceed with the design phase of the project this summer, and we would aim to complete the renewal by 2023. For the full presentation, please see Appendix A.

Janelle Joseph (JJ) inquired about the gap in the proposed timeline (see Appendix A) between the final PPR approval in December 2019 and the beginning of construction in Fall 2020. SK explained the design phase will take place during this period.

David Kim (DK) inquired about the project delivery options. Peter Wambera (PW), the Senior Development Officer of Hart House, explained that the recommended "fully" open option would require construction to be divided into 16 sub-phases to minimize disruption and keep areas of the building open during construction.

Before the Warden made the 2-part motion, he noted that the second part of the motion, as stated in the Agenda, should be revised to remove mention of the Total Project Costs (TPC), since the draft PPR does not yet include a TPC.

The following 2-part motion was made by the Warden and seconded by Josh Grondin (JG):

- a. **THEREFORE, BE IT RESOLVED THAT the Infrastructure Renewal Project Planning Report be approved.**
- b. **THEREFORE, BE IT RESOLVED THAT the Board of Stewards authorizes Hart House to enter into financial arrangements, elements which include exhausting Hart House's capital reserves, assuming long-term debt, engaging in aggressive fundraising, and increasing revenue from all available resources to meet the financial requirements as described in the Project Planning Report.**

JG commented in favour of the 2-part motion. As a student member of the PPC, JG thanked the committee members for their willingness to explain any technical language, and for justifying their recommendations made in the PPR. JG noted that he felt his feedback was taken into account in the planning process

Mala Kashyap (MK) also spoke in favour of the PPR. She stated that as a student member of the Project Planning Committee, she observed a lot of inclusivity in the decision-making process and an attention to considering people with disabilities.

The 2-part motion was carried with one abstention.

**4. Introduction to the Committee on Budgets** (Michelle Brownrigg, Senior Director of Co-Curricular Education, and Suzanne MacIntyre, Director of Finance)

Michelle Brownrigg (MB) introduced the Committee on Budgets (CoB), the committee responsible for the allocation of Hart House Standing Committee budgets. The CoB is formed each year with new student members, and any student on a Standing Committee is welcome to join. The CoB is always co-chaired by the Student Chair of the Finance Committee and another student on a Standing Committee. The Senior Director/Chief Program Officer and the Director of Finance facilitate the Committee.

MB outlined the timeline for the upcoming year including the mandatory planning workshop for Chairs and Treasurers on May 14<sup>th</sup>, the mandatory presentation and review of budgets on June 23<sup>rd</sup>. For the full presentation, including the CoB timeline, please see Appendix B.

MB added that this year, staff advisors for Standing Committee will review all budgets and activity plans and look for opportunities for partnerships between different committees. The Warden added that this additional step will help committees maximize their budgets, avoid competing for the same student audience, and achieve a culture of sharing with other communities.

The following motion was made by the Warden and seconded by Terese Pierre:

**THEREFORE, BE IT RESOLVED THAT the 2019/20 Committee on Budgets be created.**

JJ asked if there is any discussion if a committee does not use their entire budget. MB explained that the CoB and their staff advisors do not take previous years into consideration during budget proposals, since they do not want to penalize students for the committee's previous underspending. Students' budget proposals are considered in relation to the total pot of available funds. Suzanne MacIntyre (SM) added that there is also a contingency pot, so a group can make a case if they are requesting extra funds later in the year.

The motion was carried unanimously by all present voting members of the Board of Stewards.

## 5. New Business

### a) Committees Elections Results (David Kim, Elections Commission Member)

David Kim (DK), the Designate Chief Returning Officer on the 2019-20 Election Commission announced the results of the 2019-2020 Hart House Committee Student Chair Elections. The Election Commission included Deputy Returning Officers Eugenia Wong and Margaret De Leon. The elections were held online and in-person at polling stations situated on all three campuses. Voting was open on March 14<sup>th</sup> and 15<sup>th</sup>, but due to a staff shortage, UTM and UTSC did not have polling stations on March 14<sup>th</sup>. DK presented the chart that indicated the number of votes for each candidate and the number of spoiled ballots.

The voter turn-out was lower than previous years, which may have resulted from the elections running later in the year. The Warden suggested next year, we could consider running the elections at the same time as other elections on campus to maximize voter turnout.

## 6. Committee Presentations

### a) Art Committee (Eugenia Wong, Steward)

Eugenia Wong (EW), the Chair of the Hart House Art Committee (HHAC), and Charlotte Koch, the Communications Officer, presented on the HHAC's mission and activities. This year, the HHAC is working more closely with the Communications department to promote events, as well as expanding outreach to engage with students across all three campuses. This year there was a 246% increase in attendance at events, and a 140% increase in the reach of social media promotions.

In addition to marketing efforts, the HHAC's four sub-committees worked on various activities. The four sub-committees include the Acquisitions Sub-Committee, the Education and Outreach Sub-Committee, the Arbor Room Sub-Committee, and the Student Projects Sub-Committee.

For the full presentation, see Appendix C.

## 7. Warden's Report

The Warden directed the Board's attention to the written summary of departmental highlights that was circulated at the meeting. This document underlined several of the ongoing issues, opportunities, and activities of the House (see Appendix D).

Following this, the Warden provided an update on several broader initiatives and achievements that were not in the written report. These included:

1. **Infrastructure Renewal Student Statements**: Involved students are encouraged to submit statements about their involvement at Hart House to support the infrastructure renewal.
2. **New Hours at the Hub**: Due to safety and security concerns, the hours of the Hub have been slightly adjusted. The desk now closes at 11pm on weekdays and 9pm on weekends.
3. **Audrey Hozack Award Winner**: The winner of the 2019 Audrey Hozack Award is Venus Wang, the Chair of the Hart House Debates and Dialogue Committee. Venus has made several contributions to Hart House through her leadership.

4. **Upcoming Hart House 100 Programs:** The first public Hart House 100 (HH100) event is “The Promise and Potential of Indigenous Sovereignty in Canada” featuring Ethel Blondin-Andrew. The May 28<sup>th</sup> event is the first of four debates in the HH100 Debates and Dialogue Series.

Other upcoming HH100 events include Echoes of Northrop Frye, the Kids’ Funfair, the Jazz Big Bang Concert, and the Talking Wall Photography Exhibit: 100 Years of Campus Life.

For the full presentation, please see Appendix E.

#### **8. Other Business & Announcements**

The Chair asked if there was any other business or announcements to be made and none were presented.

#### **9. Next Meeting**

The next Board of Stewards meeting will be held in September 2019 (more details to follow).

#### **10. Adjournment**

Motion to adjourn was made by Eugenia Wong seconded by Terese Pierre.

The meeting adjourned at 7:05pm.

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Chair  
April 30, 2019

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Recording Secretary

**Appendices**

Appendix A: Infrastructure Renewal Project Planning Report (Sherry Kulman).

Appendix B: Committee on Budgets (Michelle Brownrigg).

Appendix C: Hart House Art Committee (Eugenia Wong).

Appendix D: Hart House Departmental Report (John Monahan).

Appendix E: Warden's Report (John Monahan).