

Minutes of the 1298th meeting of the Hart House Board of Stewards held on Thursday, March 14th, 2019 in the Hart House East Common Room.

- Present:
- Mr. John Monahan (Warden)
 - Ms. Angela Gu (Steward, Literary and Library Committee)
 - Mr. David Kim (Appointee, Governing Council)
 - Ms. Eugenia Wong (Steward, Art Committee)
 - Ms. Hareem Haider (Steward, Theatre Committee)
 - Mr. Joshua Grondin (Appointee, UTSU)
 - Ms. Kiran Sukdeo (Steward, RA&W Committee)
 - Mr. Leo Jose Uribe Castano (GSU Appointee)
 - Ms. Margaret De Leon (Steward, Social Justice Committee)
 - Ms. Terese Pierre (Steward, Senior Members Committee)
 - Mr. Yuki Takaki (Steward, Finance Committee)
- Guests:
- Ms. Amy Intrator (Incoming Recording Secretary)
 - Ms. Andrea Blackler (Development Coordinator, Advancement)
 - Ms. Cyntia Kocan (Outgoing Recording Secretary)
 - Ms. Felicia Barber (Farm Committee Senior Member)
 - Mr. Jimmy Cheung (Director, Facilities and Capital Projects)
 - Ms. Lynsay Henderson (Coordinator, Information, Registration, and Member Services)
 - Ms. Michelle Brownrigg (Senior Director, Co-curricular Education)
 - Ms. Sherry Kulman (Senior Director, Business and Ancillary Operations and Chief Administrative Officer)
- Regrets:
- Ms. Janelle Joseph (Chair)
 - Mr. Arunoshi Singh (Steward, Debates and Dialogue Committee)
 - Ms. Beth Ali (Presidential Appointee)
 - Ms. Chiara Cautillo (RA&W Committee Senior Member)
 - Mr. David Newman (President [ex-officio] Designate)
 - Mr. Felipe Nagata (UTMSU Appointee)
 - Ms. Grace McCormick (Steward, Farm Committee)
 - Ms. Mala Kashyap (Appointee, APUS)
 - Ms. Mika Embury (Farm Committee Steward)
 - Ms. Nicole Brayannis (SCSU Representative)
 - Ms. Sophia Mackey (Music Committee Steward)
 - Ms. Susan Blight (Presidential Appointee)

In the absence of Janelle Joseph, the Warden appointed David Kim to serve as Chair for the meeting

1. Approval of the Agenda

The Chair asked if there were any amendments to be made to the agenda and none were presented. The following motion to approve the Agenda was made by Kiran Sukdeo, seconded by Josh Grondin, and carried unanimously by all present voting members of the Board of Stewards:

THEREFORE, BE IT RESOLVED THAT the March 14th, 2019, Board of Stewards Meeting Agenda be approved.

2. Approval of the Minutes of the 1297th Meeting

The Chair asked if there were any amendments to be made to the minutes and none were presented. The following motion to approve the minutes of the previous Board of Stewards meeting was made by Josh Grondin, and seconded by Hareem Haider, and carried unanimously by all present voting members of the Board of Stewards:

THEREFORE, BE IT RESOLVED THAT the Minutes of the 1297th meeting be approved as presented.

3. Capital Projects Update (Jimmy Cheung, Director of Facilities and Capital Projects)

Jimmy Cheung (JC) presented an overview of ongoing capital projects that focus on creating a barrier-free building. The construction of an accessible ramp for the Arbor Room (see Appendix A for renderings) should be complete by the beginning of April. An accessible ramp was also installed on the North Lane of Hart House and the existing stairs were removed.

The ongoing IT upgrade is currently 60% complete with a substantial completion date of May 15th, 2019. The project is intended to expand wired connectivity, which will allow for an increased range of services such as improved conference calls. David Kim (DK) asked if these services will be open to Hart House conference guests, and JC clarified that corporate guests will have access to these services.

The Facilities department has completed several high-impact operational projects, such as upgrading the kitchen with new steam kettles and anti-slip flooring, updating the washrooms with sharps disposal bins, and installing four chemical-free cleaning units in the building. Facilities is also conducting an internal audit of the building's use of utilities. They discovered steam, electricity, and water are the most costly utilities, so they will now work towards reducing these costs through measures such as installing lower energy lighting and reducing use of steam heat in areas of the building.

For the full presentation, please see Appendix A.

4. Committee Presentations

a. Recreational Athletics and Wellness Committee (Kiran Sukdeo, Steward)

Kiran Sukdeo (KS) explained that the Recreational Athletics and Wellness Committee (RA&WC) intends to promote diversity through activity. The committee is trying to focus on more than just physical activity by increasing wellness programming. The committee held the following events this year: ABC, Wellness Week (including “Fight Like a Girl”), ThriveU, Gym Fundamentals, and “Try a Tri” (the rebranded triathlon that encouraged students with less gym experience). The committee’s events were well-attended and well-received. The triathlon attendance was up from previous years, and students were receptive towards study kits provided during Wellness Week.

For future programming, the committee plans on increasing their social media presence to reach students from all three campuses, as well as creating programs that are more accessible for students of all abilities, including an event geared towards students in wheelchairs. Terese Pierre (TP) inquired whether accessible programs will be offered on a continual basis in the future. KS indicated that the accessible programs would be part of the committee’s ongoing programming in the coming years. See Appendix B for full presentation.

5. Warden’s Report

The Warden directed the Board’s attention to the written summary of departmental highlights that was circulated at the meeting. This document underlined several of the ongoing issues, opportunities, and activities of the House (see Appendix C).

Following this, the Warden provided an update on several broader initiatives and achievements that were not in the written report. These included:

1. **Budget Updates:** Hart House’s 2019-2020 Budget has been approved by both the Council on Student Services (COSS) and the University Affairs Board. The House is projecting balanced budgets for the next five years.
2. **Infrastructure Renewal:** Beyond the capital projects discussed in JC’s presentation (see Appendix A), the building is in need of large-scale renewal including the electrical, plumbing, roofing, heating and cooling. The construction economists consulting on the renewal have been costing the expenses associated with keeping the building open during the renewal process. Currently, the Project Planning Committee is trying to find a solution that keeps the cost of renewal as low as possible while also keeping the building accessible for students. The design phase of the renewal process will last one year, and the construction is estimated to last two years.

The Warden is requesting students on the board to submit feedback about what Hart House means to them as highly involved members of the community. The feedback will support the renewal process.

3. **Elections**: On March 14th and 15th, Hart House will hold elections to determine the new chairs of the Hart House standing committees.

Michelle Brownrigg (MB) added that new and returning committee members are invited to sit on the Hart House Committee on Budgets (CoB). On May 14th, a training session will be held for CoB submissions, and on June 23rd, committees will present their budget to the CoB. MB encouraged students to bring a critical eye to budgets, as committee budgets are often over-asked and underspent.

4. **The Council of Athletics and Recreation (CAR)**: The council is a standing committee of the KPE Faculty, a counterpart to Hart House's RA&WC. Elections for the council are open until March 22nd.
5. **Hart House Student Leaders and Mentors Reception**: The reception on March 20th, from 4:30pm to 6:00pm in the Debates Room, will celebrate the effort of Hart House students leaders, including the highly involved students on the board.

For the full presentation, please see Appendix D.

6. Other Business and Announcements

The Warden announced the upcoming departure of the Interim Executive Assistant to the Warden and the Board of Stewards Recording Secretary, Cyntia Kocan. As of March 20th, Amy Intrator will be the Executive Assistant and Recording Secretary.

Josh Grondin (JG) reminded the Board about the upcoming elections for UTSU on March 22nd. JG encouraged members of the board to consider becoming involved in the UTSU.

EW reminded the Board that the upcoming ArtWORK conference, presented by the Hart House Art Committee, will take place on March 23rd, from 12pm to 5pm in the Debates Room. The conference connects emerging professionals with artists working in a variety of media.

7. Next Meeting

The next Board of Stewards meeting will be held in the Hart House Debates Room on April 4th, 2019, starting at 5:00pm.

This meeting will be a joint meeting with the outgoing Board of Stewards and the incoming Committee Stewards.

8. Adjournment

Motion to adjourn by Terese Pierre seconded by Angela Gu.

The meeting adjourned at 5:30pm.

Chair
August 28, 2019

Recording Secretary

Appendices

Appendix A: Hart House Facilities Update (Jimmy Cheung)

Appendix B: Recreation Athletics & Wellness Committee Presentation (Kiran Sukdeo)

Appendix C: Hart House Departmental Report (John Monahan)

Appendix D: Warden's Report (John Monahan)