Minutes of the 1295th meeting of the Hart House Board of Stewards held on Wednesday, December 5th, 2018 in the Hart House South Dining Room.

Present:  
Ms. Janelle Joseph (Chair)  
Mr. John Monahan (Warden)  
Ms. Susan Blight (Presidential Appointee)  
Ms. Nicole Brayiannis (SCSU Representative)  
Ms. Chiara Cautillo (RA&W Committee Senior Member)  
Mr. Leo Jose Uribe Castano (GSU Appointee)  
Mr. Joshua Grondin (Appointee, UTSU)  
Ms. Hareem Haider (Steward, Theatre Committee)  
Ms. Mala Kashyap (Appointee, APUS)  
Mr. David Kim (Appointee, Governing Council)  
Ms. Terese Pierre (Steward, Senior Members Committee)  
Ms. Kiran Sukdeo (Steward, RA&W Committee)  
Ms. Eugenia Wong (Steward, Art Committee)  

Guests:  
Ms. Michelle Brownrigg (Senior Director, Co-Curricular Education & Chief Program Officer)  
Mr. Jasper Chen (Finance Committee Member)  
Mr. Jimmy Cheung (Director, Facilities and Capital Projects)  
Ms. Cynthia Kocan (Recording Secretary)  
Ms. Suzanne Macintyre (Director, Finance)  
Ms. Sarah Mercer (Finance Committee Member)  
Ms. Sarah Robayo-Sheridon (Curator, Art Museum)  
Ms. Carol Tan (Financial Assistant, Finance)  

Regrets:  
Ms. Beth Ali (Presidential Appointee)  
Ms. Margaret De Leon (Steward, Social Justice Committee)  
Ms. Angela Gu (Steward, Literary and Library Committee)  
Ms. Sophia Mackey (Music Committee Steward)  
Ms. Grace McCormick (Steward, Farm Committee)  
Mr. David Newman (President [ex-officio] Designate)  
Ms. Arunoshi Singh (Steward, Debates and Dialogue Committee)  
Mr. Yuki Takaki (Steward, Finance Committee)
1. **Approval of the Agenda**

The Chair asked if there were any amendments to be made to the agenda and none were presented. The following motion to approve the Agenda was made by Joshua Grondin, seconded by Kiran Sukdeo, and carried unanimously by all present voting members of the Board of Stewards:

**THEREFORE, BE IT RESOLVED THAT the December 5th, 2018 Board of Stewards Meeting Agenda be approved.**

2. **Approval of the Minutes of the 1295th Meeting**

The Chair asked if there were any amendments to be made to the minutes and none were presented. The following motion to approve the minutes of the previous Board of Stewards meeting was made by Mala Kashyap and seconded by Terese Pierre, and carried unanimously by all present voting members of the Board of Stewards:

**THEREFORE, BE IT RESOLVED THAT the Minutes of the 1295th meeting be approved as presented.**

a. **Art Museum Annual Report (Sarah Robayo-Sheridan, Curator, Art Donations)**

Sara Robayo-Sheridan (SR) presented the Art Museum’s Annual Report (Appendix A). She detailed exhibitions and programs from the 2017-2018 year, including the extent of student engagement, various local, national and global events, accessibility upgrades, and upcoming notable initiatives. SR also highlighted the Centennial Art Commission in the Great Hall, noting that 9 proposals were submitted. The winning proposal will be produced, installed in the Great Hall, and revealed on November 12, 2019 at the Gala to celebrate Hart House’s 100th Anniversary.

For full presentation details, please see Appendix B.

3. **Committee Presentations**

a. **Theatre Committee (Hareem Haider, Steward)**

Hareem Haider (HH) presented the Theatre Committee’s goals, initiatives, and programming. HH described that the committee advises Theatre Management while ensuring programming and operations are in line with the House’s Strategic Plan. HH highlighted accessibility projects, tri-campus involvement, and the ongoing commitment to increasing diversity in Theatre programming. Please see Appendix C for the complete presentation.

b. **Finance Committee (Sarah Mercer, Finance Committee Member)**

Sarah Mercer (SM) presented an overview of the Finance Committee, emphasizing that it provides exposure to budgeting and financial planning to students without financial backgrounds. Programming includes financial literacy workshops in investment planning, saving strategies, and tax preparation hosted for both high school and university students. Regular Committee meetings also take place to discuss the Hart House operating budget and financial statements. For complete presentation, please see Appendix D.

4. **Warden’s Report**

The Warden directed the Board’s attention to the written summary of departmental highlights (Appendix E). This document underlined several of the ongoing issues, opportunities and activities of the House.
Following this, the Warden provided an update on several broader initiatives and achievements that were not included in the written report. These included:

**2017-2018 Annual Report:** The 2017-2018 Hart House Annual Report is ready for distribution. This ‘Year in Review’ provides a snapshot of all that the students, senior members, alumni, and staff have learned and accomplished over the past year at Hart House. For the complete report, please see Appendix F.

**COSS:** On November 30th, Hart House gave a presentation to COSS on student engagement, new branding strategies, infrastructure renewal, and programming highlights. 6 participants attended the pre-meeting Hart House tour, and the meeting itself was at capacity.

**Black Futures Programming:** Planning is well underway for February’s Black Futures Month. Notable events include the Ugly Black Woman Performance and Talk Back on February 1st, Night of Ideas on November 2nd, and the Hancock Lecture on February 6th by Sarah Jama.

**Judi Schwartz Memorial Scholarship:** Judi Schwartz, the founding curator and director of the Justina M. Barnicke Gallery, passed on November 14th, 2018. Her legacy includes the creation of the permanent Judi Schwartz Memorial Scholarship to generate financial awards for students involved in Hart House clubs and committees.

5. **Other Business & Announcements**
The Chair asked if there were any other business or announcements to be made and none were presented.

6. **Next Meeting**
The next Board of Stewards meeting will be held in the Hart House South Dining Room on January 10th, 2019, starting at 5:30pm.

7. **Adjournment**
The meeting adjourned at 7:03pm.

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Chair                                    Recording Secretary

December 21, 2018
Appendices

Appendix B: Art Museum Annual Report Presentation (Sarah Robayo-Sheridan).
Appendix C: Theatre Committee (Hareem Haider).
Appendix D: Finance Committee (Sarah Mercer).