Minutes of the 1292th meeting of the Hart House Board of Stewards held on Thursday, September 20th, 2018 at Hart House, University of Toronto.

Present:  Ms. Janelle Joseph (Chair)  
          Mr. John Monahan (Warden)  
          Ms. Margaret De Leon (Steward, Social Justice Committee)  
          Mr. Joshua Grondin (Appointee, UTSU)  
          Ms. Angela Gu (Steward, Literary and Library Committee)  
          Ms. Hareem Haider (Steward, Theatre Committee)  
          Ms. Mala Kashyap (Appointee, APUS)  
          Mr. David Kim (Appointee, Governing Council)  
          Ms. Grace McCormick (Steward, Farm Committee)  
          Mr. David Newman (President [ex-officio] Designate)  
          Ms. Terese Pierre (Steward, Senior Members Committee)  
          Ms. Arunoshi Singh (Steward, Debates and Dialogue Committee)  
          Ms. Kiran Sudeko (Steward, RA&W Committee)  
          Mr. Yuki Takaki (Steward, Finance Committee)  
          Ms. Eugenia Wong (Steward, Art Committee)  

Guests:   Ms. Andrea Blackler (Development Coordinator, Advancement)  
          Ms. Michelle Brownrigg (Senior Director, Co-Curricular Education & Chief Program Officer)  
          Ms. Sherry Kulman (Senior Director, Business and Ancillary Operations and Chief Administrative Officer)  
          Ms. Jennifer Mondejar (Recording Secretary)  
          Mr. Akwasi Owusu-Bempah (Senior Advisor, Senior Members Committee)  
          Mr. Peter Wambera (Senior Development Officer, Advancement)  

Regrets:  Ms. Beth Ali (Presidential Appointee)  
          Ms. Susan Blight (Presidential Appointee)  
          Mr. Leo Jose Uribe Castano (GSU Appointee)  
          Ms. Sophia Mackey (Music Committee Steward)  
          Ms. Chiara Cautillo (RA&W Committee Senior Member)  

1. Approval of the Agenda

The Chair asked if there were any amendments to be made to the agenda and none were presented. The following motion to approve the Agenda was made by Mala Kashyap, seconded by Terese Pierre, and carried unanimously by all present voting members of the Board of Stewards:

THEREFORE, BE IT RESOLVED THAT the September 20th, 2018 Board of Stewards Meeting Agenda be approved.

2. Welcome and Introduction

The Chair introduced herself and noted that her role would be to encourage open communications and respectful debate and discourse.

The Chair stated that the responsibilities of the Board of Stewards are to consider for approval specific policies, plans or projects accordingly to established procedures; to monitor the overall management of the House; and to advise on initiatives proposed by the Warden.

The Chair noted that the Board of Stewards is an important part of the University’s overall governance system.

3. New Business

a. Motion on the 2018-2019 Committee of Budgets Allocation (Angela Gu, Committee on Budgets (COB) Member and Literary and Library Committee Steward)

Angela Gu (AG) presented the 2018-2019 budgetary recommendations of the COB as they pertain to the Committees and affiliated Clubs of the House. The budgets were finalized in consultation with the Committee Staff advisors, and were presented to the COB for deliberation on July 15, 2018.

The total requested funds for 2018-2019 are $205,000, with the detailed allocation amounts listed on the attached spreadsheet (Appendix A). The COB reminded all the Committees to be extra vigilant in their spending, paying close attention to their food budget and discerning what should go under the operating budget instead of the Committees’ and Clubs’ yearly budget.

AG moved the motion; Mala Kashyap seconded. The motion was carried unanimously by all present voting member of the Board of Stewards:

THEREFORE, BE IT RESOLVED THAT the Motion on the 2018-2019 Committee on Budgets Allocation be approved.

b. Motion to Create the 2018-2019 Agenda Committee (John Monahan, Warden)

The Warden spoke to the importance of creating the Agenda Committee for the current year. It will be responsible for determining which business items will be submitted to the Board; for determining the documentation requirements for each proposal; and for determining the guests to be invited to each meeting.
The Agenda Committee is to be composed of the Warden, one senior member of the Board and up to four student members of the Board. The Chair of the Board of Stewards shall be an ex-officio non-voting member of the Agenda Committee.

The Warden, John Monahan, moved the motion; Hareem Haider seconded. The motion was carried unanimously by all present voting members of the Board of Stewards:

**THEREFORE, BE IT RESOLVED THAT the Motion to Create the 2018-2019 Agenda Committee be approved.**

Terese Pierre (Senior Committee Steward), Hareem Haider (Theatre Committee Steward), Mala Kashyap (APUS Appointee), Margaret De Leon (Social Justice Committee Steward), and Angela Gu (Literary and Library Committee Steward) all volunteered to serve on the 2018-2019 Agenda Committee.

4. **Capital Projects Update** (Sherry Kulman, Senior Director of Business and Ancillary Operations)

Sherry Kulman (SK) presented an update on Capital Projects to the Board. Please see Appendix B for details.

SK also showed the renderings of the Arbor Room to the Board – scanned copies of which are attached to the minutes (Appendix C).

The Warden added that Hart House continues to be committed to improving the accessibility of the House. SK and the Warden further assured the board Hart House is also committed to honouring the original aesthetics of the space.

In addition, SK advised that a Request for Proposal (RFP) for an external food provider to run the Arbor Room has been issued. The RFP will close on September 28th, 2018. SK will provide an update on the results of the RFP process during the November Board of Stewards meeting.

5. **Warden’s Report**

The Warden directed the Board’s attention to the written summary of departmental highlights (Appendix D). This document underlined several of the ongoing issues, opportunities and activities of the House.

Following this, the Warden provided an update on several broader initiatives and achievements that were not included in the written report. These included:

1. **Re-Imagining Place: Centennial Great Hall Art Commission:** The Great Hall Art Commission is an ongoing initiative that will see the Great Hall transformed by an original, permanent work of art by Indigenous artist. A competitive commissioning process is ongoing. All Jurors are noted Indigenous artists, curators or arts administrators. The winning proposal will be announced around the end of October 2018 and the artwork is scheduled to be unveiled during the Anniversary Gala on November 12, 2018.

2. **Elders’ Circle Visit to the Farm:** At a spring meeting with the University’s Elders, the Warden invited them to visit the Hart House Farm in the summer. That visit took place in late August. It provided a significant opportunity to reflect, listen and learn from the Elders. Currently, the Warden’s office is working with the University’s Office of Indigenous Initiatives to determine “next steps.”
3. **Hart House 100th Anniversary**: The Warden provided a brief update on the progress of the plans for the 100th Anniversary. He presented an overview of the proposed timeline and scope of events, including detailed snapshot of the Spring, Fall and Anniversary Gala Portfolios. Another Community Sounding Board consultation was held on September 18, where a majority of participants were students. The first meeting of the 100th Anniversary Advisory Committee will be held on October 10.

4. **Explore Hart House 2018**: The Warden reported on the success of Explore Hart House 2018. 964 Passports were redeemed at the BBQ, which is an 11% increase from 2017. Overall, 3348 activities were enjoyed across the House, the most popular of which were Archery, Get Crafty and the Theatre Tour.

6. **Other Business & Announcements**

   Michelle Brownrigg (MB) reminded the Board of the upcoming student recognition event, Chicken and Waffles Breakfast, to be held on November 20, 2018.

   MB also introduced Akwasi Owusu-Bempah, Assistant Professor in the Department of Sociology at the University of Toronto, who has agreed to serve as the Senior Advisor to the Senior Members Committee.

7. **Next Meeting**

   The next Board of Stewards meeting will be held in the South Dining Room, Hart House on October 18th, 2018, starting at 5:30pm.

8. **Adjournment**

   The meeting adjourned at 6:46pm.

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Chair                              Recording Secretary

October 16, 2018
Appendices

Appendix A: COB Budget Allocations for Committees and Affiliated Clubs
Appendix B: Capital Project Presentation (Sherry Kulman).
Appendix C: Arbor Room Renderings (DPAI Architecture Inc).