Minutes of the 1,280th meeting of the Hart House Board of Stewards held on Thursday, January 19th, 2017 at 5:30 pm in the South Dining Room.

Present:  
Jonathan Steels (Chair)  
John Monahan (Warden)  
Emma Arppe-Robertson (Recording Secretary)  
Chiara Cautillo (Recreational Athletics and Wellness Committee Senior Member)  
Kenneth Davy (Governing Council Appointee)  
Lucy Fromowitz (Presidential Designate)  
Victoria Harvey (Farm Committee Secretary)  
Coco Lee (Theatre Committee Secretary)  
Aviva Lev-Aviv (Music Committee Secretary)  
Joudy Sarraj (Debates Committee Secretary)  
Sarah Wheeler (Graduate Student’s Union Appointee)  
Sijia Xie (Finance Committee Secretary)  
Chloe Yin (Art Committee Secretary)  
Shuyin Yu (Literary and Library Committee Secretary)  

Guests:  
Michelle Brownrigg (Senior Director of Co-curricular Education)  
Zoe Dille (Program Coordinator, Integrated Learning and Community Engagement)  
Sherry Kulman (Senior Director, Business and Ancillary Operations, and CAO)  
Suzanne Macintyre (Director, Finance)  
Jenifer Newcombe (Director, Integrated Learning and Community Engagement)  
Jennifer Polo (Art Committee)  
Eric Schwenger (Senior Members Committee)  

Regrets:  
Beth Ali (Presidential Appointee)  
Mayte Anchante (Social Justice Committee Secretary)  
Richard Bingham (Senior Members Committee Chair)  
Susan Blight (Presidential Appointee)  
Gini Chin (Recreational Athletics and Wellness Committee Secretary)  
Margaret Ebifegha (APUS Appointee)  
Marise Hopkins (University of Toronto Mississauga Students Union Appointee)  
Sara Omar (Social Justice Committee Secretary)  
Caroline Seiler (Farm Committee Secretary)  
Sitharsana Sritnas (SCSU Representative)  
Cassandra Williams (University of Toronto Student’s Union Appointee)
1. Approval of the Agenda

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the agenda.

2. Minutes of the 1,276th & 1,279th Meeting

   a) Approval of Minutes of the 1,276th & 1,279th Meeting

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the minutes.

3. New Business

   a) 2017/18 Budget Approval (Sijia Xie, Finance Committee Secretary)

The Finance Committee held two rounds of review for the budget proposal, on December 6th and January 17th. The Finance Committee is made up of members with diverse backgrounds and experiences in the community and at the university. It includes students and senior members.

The Hart House Budget will be presented to the Council on Student Services (COSS) and the Service Ancillary Review Group (SARG) before going to the University Affairs Board (UAB) for final approval.

The entire budget is $17.7M, 52% of that budget will come from student fees and 48% will come from revenue. This includes a proposed 2.5% increase in student fees over 2016/17.

Key capital projects for 2017-18 include replacement of the pool skylight, IT wiring project phase II, elevator refurbish and accessibility upgrades, Arbor Room renovations, and improvements to accessibility and AODA compliance. In 2017/18 Hart House is working on creating savings through operational effectiveness and efficiencies, increasing our donor base with an aggressive fundraising campaign, pursuing external grants, and increasing focus on the wedding and corporate event markets. Hart House is constantly trying to balance the need for student space with the need to increase revenue, this is done through strategic focus on low-impact, high-yield events, improving service and looking for new revenue opportunities.

On motion duly made and seconded THE BOARD APPROVED the 2017/18 Budget.

   b) Governance processes for the election of 2017-18 Committee Chairs, selection of voting members for 2017-18 Committees, and the appointment of the Hart House Elections Commission. (John Monahan, Warden)
New Standing Committee Terms of Reference were approved by the Hart House Board of Stewards at the December 8, 2016 meeting. These changes recommended a change in language from Student Secretaries to Student Chairs and the creation of the title Steward for Committee representatives on the Hart House Board of Stewards. The Board of Stewards approved the constitutional amendment to change the title of Student Secretary to Student Chair and to create the title of Steward at the December 8, 2016 meeting.

Elections of Committee Chairs will take place across the St. George, UTM, and UTSC Campuses in March 2017. All University of Toronto Students may vote in these elections. All potential student chairs must have served with a Hart House Committee for a minimum of one year. Committee representatives to the Board of Stewards (Stewards) will be selected from a pool of applicants by the 2016/17 Committee Executive.

Outreach for the Committees must include specific outreach to underrepresented students. In future years the financial implications of Committee Elections will be reviewed.

On motion duly made and seconded THE BOARD APPROVED the appointment of the Hart House Elections Commission, the election process and timelines for the 2017/2018 Hart House elections, and the process and timelines for the selection of voting members for 2017-18 Committees.

4. Committee Presentations

a) Music Committee (Aviva Lev-Aviv, Secretary)

The Hart House Music Committee’s mandate is to: cultivate and support a vibrant music scene at UofT, by providing students with opportunities to listen, perform and engage; create safe and inclusive spaces for creative expression, enjoyment and exploration; educate students about opportunities, motivate them to get involved, and inspire them to further their passions by taking leadership roles; unite U of T’s vast and diverse community of music lovers; and provide members with flexible and rewarding involvement regardless of age, interests, distance from home or personality types. This is based on their four pillars of student engagement, cultural exploration, education and networking, and partnership development.

The Music Committee is comprised of seven sub-committees: DEMO Music Magazine, Stages Concert Series, Open Mic Nights, UofT Idol, Sunday Concert Series, Friday Jazz, and Educational Events / Workshops.

5. Warden's Report

The Board has been provided with a detailed report of department by department highlights, the Warden presented several key updates. Hart House has received a Canada 150 grant of $128K to support accessibility improvements to the Hart House Theatre.
Non-appointed staff training was held on January 15th, 2017. 75 participants were trained in conflict resolution, accessible customer service, indigenous sensitivity, identifying/assisting/referring students in distress, and equity in the workplace. Upcoming programs include the Director’s Dinner for Carrie: The Musical on January 25th, the Hancock Lecture with Susan Blight on February 7th, and the Hart House Orchestra’s 40th anniversary concert in Carnegie Hall on February 19th. Kent Monkman’s new show, Shame and Prejudice: A Story of Resilience, is opening at the Art Museum on January 26th. The University of Toronto’s Truth and Reconciliation Steering Committee presented their Final Report to the President and Provost on January 15th in the Music Room.

6. Other Business & Announcements

Ms. Fromowitz formally thanked the Warden and Hart House for their work on the Indigenous Garden (NSA Garden). Hart House has agreed to install irrigation, new fencing, new signage and a bench.

7. Adjournment

The meeting adjourned at 7:16 pm.

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Chair                                      Recording Secretary

February 16th, 2017