Minutes of the 1,278th meeting of the Hart House Board of Stewards held on Thursday, November 17th, 2016 at 5:30 pm in room 318, Instructional Centre, University of Toronto Scarborough.

Present: Jonathan Steels (Chair)
John Monahan (Warden)
Emma Arppe-Robertson (Recording Secretary)
Richard Bingham (Alumni Committee Chair)
Susan Blight (Presidential Appointee)
Chiara Cautillo (Recreational Athletics Committee Senior Member)
Kenneth Davy (Governing Council Appointee)
Victoria Harvey (Farm Committee Secretary)
Coco Lee (Theatre Committee Secretary)
Sijia Xie (Finance Committee Secretary)

Guests: Marco Adamovic (Program Coordinator, Integrated Learning and Community Engagement)
Liza Arnason (Director, Student Life & International Student Centre, UTSC)
Michelle Brownrigg (Senior Director of Co-curricular Education)
Eliza Davies Greenwald (Project Planning Coordinator, Warden’s Office)
Zoe Dille (Program Coordinator, Integrated Learning and Community Engagement)
Lynsay Henderson (Coordinator, Information HUB)
Suzanne Macintyre (Director, Finance)
Jenifer Newcombe (Director, Programme Administration)
Rebecca Ostroff (Acting Education & Production Coordinator, Hart House Theatre)
Ce Shang (Music Committee)
Carly Stasko (Program Coordinator, Integrated Learning and Community Engagement)
Ayana Webb (Wellness Program Associate)

Regrets: Beth Ali (Presidential Appointee)
Mayte Anchante (Social Justice Committee Secretary)
Gini Chin (Recreational Athletics Committee Secretary)
Lucy Fromowitz (Presidential Designate)
Marise Hopkins (UTMSU Appointee)
Aviva Lev-Aviv (Music Committee Secretary)
Sara Omar (Social Justice Committee Secretary)
Joudy Sarraj (Debates Committee Secretary)
Caroline Seiler (Farm Committee Secretary)
Theresa Wang (Art Committee Secretary)
Sarah Wheeler (Graduate Student’s Union Appointee)
Cassandra Williams (UTSU Appointee)
1,278th Meeting

Shuyin Yu (Literary and Library Committee Secretary)

Quorum was not achieved for this meeting.

1. **Approval of the Agenda**

The motion to approve the agenda was not made due to lack of quorum.

2. **Minutes of the 1,277th Meeting**

   a) **Approval of Minutes of the 1,277th Meeting**

   The motion to approve the minutes was not made due to lack of quorum.

3. **Special Introduction to University of Toronto Scarborough**

   a) **Hart House at University of Toronto Scarborough** (Michelle Brownrigg, Senior Director of Co-curricular Education)

   The Hart House Five-Year Strategic Plan includes strengthening and increasing programming at the University of Toronto Scarborough (UTSC), as well as the University of Toronto Mississauga (UTM) as a priority. The Senior Director of Co-Curricular Education and the four program departments are working closely with both staff and students on both campuses to identify their key objectives and priority areas for Hart House programming. They will work collaboratively with these partners to establish a local Hart House presence.

   New initiatives include a focus on tri-campus engagement in programs at Hart House Farm, including the provision of transportation. Additional areas of programming include Recreation and Wellness initiatives as well as Arts and Culture events. Upcoming partnership initiatives will be happening for Indigenous Education Well and Black History Month.

4. **New Business**

   a) **Committee Terms of Reference** (John Monahan, Warden)

   All Hart House Committees have submitted their revised Terms of Reference to the Board. These Terms of Reference will be submitted to the Board to vote on at the December 8th meeting.

   Highlights of the changes include: Committees will be represented at the Board of Stewards by elected student members called Stewards, this position may be different than the position of Student Chair; the Debates Committee will change its name to Debates and Dialogue Committee; the Alumni Committee will change its name to Senior Members Committee; the Recreational Athletics Committee will change its name to
Recreational Athletics and Wellness Committee; and all Committees will have Community Engagement objectives.

It is recommended that Terms of Reference be modified to ensure that they do not include year-specific programming and that their mandates are “ever-green.”

5. Committee Presentations

   a) Farm Committee (Caroline Seiler and Victoria Harvey, Secretaries)

The Farm Committee manages the 150 acre Hart House Farm located in Caledon. They focus on food related mandates such as healthy eating, local and seasonable menus, agriculture and gardening policies, and environmental sustainability. The Farm Committee has three subcommittees: the gardening committee, the food committee, and community kitchen. The Committee runs several large farm events a year, all of which are well attended.

One of the major challenges for the Farm Committee is transportation. As the farm is located outside the city it can be costly and logistically difficult for students to host events at the Farm. Additionally, the Farm Committee is working to build a strong volunteer base which is essential when hosting large events. This year a key priority for the Farm Committee is building new partnerships with UTSC and UTM, which will include the provision of transportation to students on those campuses.

6. Warden’s Report

The Warden informed the Board of Stewards that both the Strategic Plan and the Accessibility and Inclusion Review report have been finalized. A Wayfinding project has been initiated and the House is undergoing several major capital projects related to both the infrastructure renewal and the accessibility recommendations. Baird Sampson Neuert, the architectural firm which prepared the Hart House Green Heritage Infrastructure report in 2015, has been issued a re-retainer to update the infrastructure report. There are currently five reviews either underway or upcoming at Hart House: Gallery Grill Review, Meeting and Event Services Review, Clubs Review, Farm Review and Theatre Review.

7. Other Business & Announcements

8. Adjournment

The meeting adjourned at 7:26 pm.

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Chair                                               Recording Secretary

December 8th, 2016