Minutes of the 1,277th meeting of the Hart House Board of Stewards held on Thursday, October 20th, 2016 at 5:30 pm in the South Dining Room.

Present:
Jonathan Steels (Chair)
Beth Ali (Presidential Appointee)
Emma Arppe-Robertson (Recording Secretary)
Richard Bingham (Alumni Committee Chair)
Chiara Cautillo (Recreational Athletics Committee Senior Member)
Kenneth Davy (Governing Council Appointee)
Victoria Harvey (Farm Committee Secretary)
Coco Lee (Theatre Committee Secretary)
Cassandra Williams (University of Toronto Student’s Union Appointee)
Sijia Xie (Finance Committee Secretary)
Chloe Yin (Art Committee Secretary)
Shuyin Yu (Literary and Library Committee Secretary)

Guests:
Michelle Brownrigg (Senior Director, Co-Curricular Education)
Lynsay Henderson (Coordinator, Information HUB)
Suzanne Macintyre (Director, Finance)
Day Milman (Program Coordinator, Integrated Learning and Community Engagement)
Jenifer Newcombe (Director, Programme Administration)
Rita O’Brien (Senior Director Business and Ancillary Operations and CAO)
Eric Schwenger (Student Affairs Society)
Peter Wambera (Senior Development Coordinator)

Regrets:
John Monahan (Warden)
Mayte Anchante (Social Justice Committee Secretary)
Susan Blight (Presidential Appointee)
Gini Chin (Recreational Athletics Committee Secretary)
Lucy Fromowitz (Presidential Designate)
Marise Hopkins (University of Toronto Mississauga Students Union Appointee)
Aviva Lev-Aviv (Music Committee Secretary)
Sara Omar (Social Justice Committee Secretary)
Joudy Sarraj (Debates Committee Secretary)
Caroline Seiler (Farm Committee Secretary)
Sarah Wheeler (Graduate Student’s Union Appointee)
1. Approval of the Agenda

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the agenda.

2. Minutes of the 1,276th Meeting

a) Approval of Minutes of the 1,276th Meeting

The Board did not receive the minutes. The minutes of the 1,276th Meeting will be approved at the November 17th Meeting.

3. New Business

a) Motion on the 2016/17 Committee on Budgets Allocations (Coco Lee and Sijia Xie, Committee on Budgets Student Co-Chairs)

The Committee on Budgets is the process by which student funds are allocated to Clubs and Committees at Hart House. Clubs and Committees must submit Terms of Reference and a budget to the Committee on Budgets which makes recommendations to the Board of Stewards. The funds allocated to a Committee or Club may change year-to-year in response to new or changed programming and equipment needs.

As a part of the Committee on Budgets process Clubs and Committees are asked to show how their events and goals support the strategic direction of Hart House as well as how they fit in a social justice framework. One of the focuses of the Committee on Budgets this year was to bring down the catering costs of the proposed budgets. This was aided by the introduction of lower catering minimums for students. There were no major capital requests for Clubs and Committees this year.

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the 2016/17 Committee on Budgets Allocations.

4. Committee Presentations

a) Literary and Library Committee (Aviva Lev-Aviv, Secretary)

The Literary and Library Committee runs its programming through several different streams: the Hart House Library, the Hart House Review and Literary Contest, Literary Workshops and the Writers’ Co-Op, Professional Development Workshops, and Diversity Panels. All events are accessible, free and hope to any students who are interested. The Committee is currently working to shift towards a more inclusive view of the literary arts, making them as accessible as possible to all students, raising the voices of underrepresented groups, and presenting on little-known subjects.
Literary and Library Committee programming includes events such as Jobs with Words, which introduces students to professionals in the literary industry; the Literary Fair, which brings together students and student literary committees from across all three campuses; the weekly Writer’s Co-Co, which is a peer-to-peer writing workshop; the Hart House Review, which is published annually; and Diversity Panels, including panels such as Speculative Writers of Colour, Indigenous Literature, Illustrating Illness.

b) Alumni Committee (Richard Bingham, Chair)

The Alumni Committee has been focusing on making their programming and mandate more closely aligned with the mission and strategic plan of Hart House. They will be proposing a name change to the Senior Members Committee to more inclusively reflect the scope of their Committee, which includes senior members of Hart House, graduate students as well as University of Toronto alumni. Their mandate is to represent a voice of senior membership at the Board of Stewards, to facilitate student connections with senior members for mentorship and informal education activities, to partner with other Hart House Committees, and to offer programming of interest to senior members.

Alumni Committee programming includes the Alumni-Student Dinner Series, the Trivia Challenge, Apple Cider Tasting and the Director’s Dinner for Carrie the Musical. There are several new initiatives this year. The Alumni-International Students Club works to foster friendships across cultural differences and offers an opportunity for International Students to connect with Canadians. This year the Alumni will be partnering with the Social Justice Committee to present From Their Lips, a work-in-progress play based on Intergeneracial, a black youth oral history theatre project, and to host a moderated talkback session with the performers, director and playwright. The Alumni Committee has also created the Audrey Hozak SMC Scholarship Award, an annual award to a student at Hart House.

5. Warden’s Report

Hart House has had a busy fall. The Warden and Chancellor Wilson hosted a successful lunch for Hart House alumni on September 23rd. The Communications team has launched the Hart House Quarterly, a consolidated newsletter for all of Hart House. The preliminary findings of the Accessibility and Inclusion Review are being integrated into future infrastructure projects. The Finance Department is implementing a new payroll system for non-appointed staff which will increase functionality for staff, managers and supervisors. Hart House will be updating its ticketing software to Audience View and is working in partnership with UTM, UTSC and KPE to update the existing recreation management system. Staff have been working with UTM and UTSC to develop programming models which would work for each campus. Partnerships continue to be important, orientation and embedded programming has more than doubled over previous years.
6. Other Business & Announcements

The next Board of Stewards meeting will be on November 17\textsuperscript{th} at the University of Toronto Scarborough Campus. A gallery tour at the Doris McCarthy Gallery will be scheduled before the meeting for those interested and Hart House will arrange for transportation.

7. Adjournment

The meeting adjourned at 6:34 pm.

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Chair                                         Recording Secretary

October 20\textsuperscript{th}, 2017