

Minutes of the 1,269th meeting of the Hart House Board of Stewards held on Thursday, October 17th, 2015 at 5:30 pm in the South Dining Room.

- Present:
- Dr. Jonathan Steels (Chair)
 - Mr. John Monahan (Warden)
 - Ms. Rita Alsalaq (Social Justice Committee Secretary)
 - Ms. Anita Comella (Presidential Appointee)
 - Mr. Kenneth Davy (Governing Council Appointee)
 - Mr. Michael De Angelis (Alumni Committee Chair)
 - Ms. Susan Froom (APUS Appointee)
 - Ms. Amanda Greener (Recording Secretary)
 - Ms. Sarah Harrison (Debates Committee Secretary)
 - Mr. Terry Johnston (RAC Senior Member)
 - Ms. Coco Lee (Theatre Committee Secretary)
 - Ms. Tal Oren (Farm Committee Secretary)
 - Mr. Alec Roxas (Music Committee Secretary)
 - Mr. Housam Silim (Social Justice Committee Secretary)
 - Dr. Helen Slade (Presidential Appointee)
 - Ms. Evelyn Zhang (Finance Committee Secretary)
 - Ms. Freda Zhang (Music Committee Secretary)
- Guests:
- Ms. Virginia Ise (Manager, Communications)
 - Ms. Suzanne Macintyre (Director, Finance)
 - Ms. Jenifer Newcombe (Interim Director, Programme Administration)
 - Ms. Rita O'Brien (Senior Director Business and Ancillary Operations and CAO)
 - Ms. Lara Roccatini (Development Coordinator)
 - Mr. Paul Templin (Director, Meeting & Event Services)
- Regrets:
- Ms. Gini Chin (RAC Secretary)
 - Ms. Lucy Fromowitz (President [*ex officio*] Designate)
 - Ms. Vere-Marie Khan (UTSU Appointee)
 - Ms. Michelle Monteiro (Literary and Library Committee Secretary)
 - Mr. Ortega Tapambwa (GSU Appointee)
 - Ms. Theresa Wang (Art Committee Secretary)

1. Welcome and Introduction

Mr. John Monahan, the 12th Warden of Hart House, was introduced to the Board of Stewards.

The Warden welcomed the Board of Stewards and guests to the first meeting of the Board of Stewards for 2015/16.

2. Responsibilities of Governors

a) Presentation by the Chair (Dr. Jonathan Steels, Chair)

The governance model of Hart House is modeled after that of the University of Toronto Governing council and is guided by the principles of good governance laid out by that council.

The responsibilities of the Board of Stewards are to consider for approval specific policies, plans or projects according to established procedures; to monitor the quality and substance of the House's administration and decision making; and to advise on initiatives proposed by the Warden.

The role of the Chair is to be the mediator and officiator of Board meetings; and to encourage open communication, respectful debate and discourse, and maintain the rules of order. Hart House's Board of Stewards is run according to Bourinot's Rules of Order. Agendas are set by the Agenda Committee.

3. Priorities and Agenda for the 2015/16 Year (John Monahan, Warden)

a) Opening Remarks

The Warden noted the importance of co-curricular education experiences, such as those offered by Hart House, to a university education. He then outlined several key areas in which he wished to engage the House more fully. These areas include:

- increasing the reach of Hart House to student demographics that have traditionally been underrepresented
- to make programming around indigenous communities and aboriginal education a key part of the DNA of the House
- intercultural competency development for staff and other key groups at Hart House
- expanding the ability and the opportunities for alumni to become more deeply engaged in the work of Hart House
- to increase collaboration both within the House and with university and community partners
- and to increase the community service opportunities for students at the House

b) 2015-2016 Priorities

The Warden several key programs and priorities for the 2015-2016 academic year. Hart House will be working to create a strategic plan, to be finalized by Spring 2016. This will be an important process with board consultation.

Infrastructure Renewal remains an important project and the Board of Stewards will be key in clarifying goals and identifying realistic objectives for the project.

Increasing engagement with UTM and UTSC will be a priority, with the potential to hold Board meetings at each campus.

Fundraising and advancement activities will continue to be high priorities.

c) Cycle of Business

The regular cycle of business for the Board of Stewards runs from September to April, and includes several key pieces of business including the approval of the budget in January and committee elections in February and March.

d) Update on House Activities

Phase I of the IT Project is now completed and there is Wi-Fi access across Hart House. The Finance Department is currently collecting and review budget information. Core training is being rolled out to casual staff for the second year.

Explore Hart House engaged a large number of students across the university. Both regular and advanced polling for the upcoming federal election will be hosted at Hart House with additional programming attached. The Traditional Canadian Thanksgiving will be hosted on October 8th in the Great Hall in partnership with First Nations House. The world premiere of George F. Walker's play *All in the Family* will run in the Hart House Theatre until October 3rd.

e) Issues of Note

Hart House continues to work to balance revenue generation and space for students with the understanding that the principle mandate of the House is to provide space for students to pursue their co-curricular ambitions.

f) Question and Answer Period

It was noted that Hart House could reach out more proactively to the Governing Council as governors are often an under-utilized resource.

4. New Business

a) Motion to Create the 2015/16 Agenda Committee (John Monahan, Warden)*

The motion to create the 2015/16 Agenda Committee was presented as teaching motion and the Chair walked the Board through the process of creating, discussing and approving a motion.

The Agenda Committee is responsible for determining the readiness of items of business for submission to the Board and for determining the documentation required to accompany each proposal. The committee is composed of the Warden, one senior member of the Board and up to four student members. The Chair is an ex-officio non-voting member. The committee routinely carries out its business by email, but is able to call for an in person meeting.

Ms. Lee and Mr. Johnston volunteered for the committee. A further call for volunteers will go out to the Board by email.

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the motion to create the 2015/16 Agenda Committee.

5. Other Business & Announcements

The Chair congratulated Ms. Comella on her new role with Tennis Canada and thanked her for her service to the Board.

6. Next Meeting

The next Board of Stewards meeting will be held on Thursday, October 22, 2015.

7. Adjournment

The meeting adjourned at 7:12 pm.

Chair

Recording Secretary

September 17, 2015