

Minutes of the 1323rd meeting of the Hart House Board of Stewards held on Thursday, September 15, 2022, in-person at the Hart House Burwash Room and virtually on Zoom video conferencing.

Present:**Voting Members:**

Beth Ali (Presidential Appointee)
Dianne Acuna (APUS Representative)
Liliana Bechtold (Steward, Student Literary and Library Committee)
Kathryn Beukeboom (Steward, Student Farm Committee)
Robert Fisher (Steward, Community Members Committee)
Thai Higashihara (SCSU Representative)
David Kim (Governing Council Appointee)
Victoria Liu (UTSU Representative)
John Monahan (Warden)
David Newman (President [*ex-officio*] Designate)
Lucas Olmstead (Steward, Finance Committee)
Reagan Roopnarine (UTMSU Representative)
Jamie Sit (Steward, Recreation, Athletics and Wellness Committee)
Samara Tower (Steward, Student Theatre Committee)
Eugenia Wong (Steward, Student Art Committee)

Non-Voting Members:

Paul Bagus (Recording Secretary)
Terry Gardiner (Chair)

Guests:

Michelle Brownrigg (Senior Director, Co-Curricular Education & Chief Program Officer)
Davina Chan (Senior Director, Marketing, Communications, and Information Services & Chief Marketing Officer)
Jimmy Cheung (Director, Facilities and Capital Projects)
Sherry Kulman (Senior Director, Chief Administrative Officer)
Gillian Lewis (Education and Production Coordinator)
Aron Mohr (Director, Hospitality Services)
Jenifer Newcombe (Director, Strategic Initiatives)
Alazne Qaisar (Representative, Student Social Justice Committee)
Sasa Rajsic (Coordinator, Integrated Arts Education)
Jiaqi Sun (Student Co-Char, Committee on Budgets)
Vanessa Treasure (Director, Fitness, Wellness & Recreation)
Stan Xiao (Director, Finance)
Allison Zhou (Student Co-Char, Committee on Budgets)

Regrets:

Sierra Codeluppi (GSU Representative)
Advika Gudi (Steward, Student Social Justice Committee)
Hasna Hafidzah (Steward, Student Debates and Dialogue Committee)
Mayumi Ramos (Steward, Music Committee)
Nadia Rosemond (Presidential Appointee)

1. Welcome, Land Acknowledgement, and Introductions (Terry Gardiner, Chair)

The Chair opened the meeting by welcoming everyone to the 1323rd meeting of the Board of Stewards followed by a Land Acknowledgement. The attendees of the meeting then introduced themselves and their roles as part of the Board of Stewards and the University.

2. Approval of the 1,323rd Meeting Agenda (Terry Gardiner, Chair)

The Chair asked if there were any amendments to be made to the agenda and none were presented. The following motion to approve the agenda was made by Eugenia Wong, seconded by Dianne Acuna.

THEREFORE, BE IT RESOLVED that the Board of Stewards approve the agenda of the 1,323rd Meeting.

The motion was carried by voting members of the Board of Stewards.

3. Approval of the Minutes of the 1,322nd Meeting (Terry Gardiner, Chair)

The Chair asked if there were any amendments to be made to the Minutes from the April 2022 Board of Stewards meeting and none were presented. The following motion to approve the Minutes was made by Beth Ali, seconded by John Monahan (The Warden).

THEREFORE, BE IT RESOLVED that the Board of Stewards approve the Minutes of the 1,322nd Meeting.

The motion was carried by voting members of the Board of Stewards.

4. Introduction to the 2022-2023 Agenda Committee (David Kim, Dean, Residence & Director of Student Life, University of Toronto)

David Kim introduced the Agenda Committee, a standing committee of the Hart House Board of Stewards composed of the Warden, one non-student voting member of the Board and up to four student members of the Board. The responsibilities of the committee include reviewing materials, identifying errors and omissions, reviewing the minutes from the previous meeting, and deciding whether to cancel meetings. The committee conducts most of their business and communications over email.

David Kim invited anyone interested to join the Agenda Committee to contact Paul Bagus after the meeting to express their interest. The Warden and the Chair also invited attendees who had any questions about the Agenda Committee and the responsibilities involved to reach out to them.

a. Motion to Create the 2020-2021 Agenda Committee (John Monahan, Warden)

The following motion was made by the Warden, seconded by Robert Fisher.

THEREFORE BE IT RESOLVED that the Board of Stewards create the 2022-23 Agenda Committee.

The motion was carried by voting members of the Board of Stewards.

5. Hart House Strategic Plan 2021-2026 – First Year Update (Jenifer Newcombe, Director of Strategic Initiatives)

Jenifer Newcombe introduced the Strategic Plan and the assessment framework that was developed to support this work. This current strategic plan, now in its second year, is called “Preparing the Table” which covers the period of 2021-2026. The strategic plan itself is built on the mission, vision, and values

of Hart House. The plan has five (5) broad commitments: 1) Foster a climate of inclusivity and belonging in our spaces and programs; 2) Encourage students to explore who they are and who they aspire to be through the arts, dialogue & wellness; 3) Offer students rich experiential learning experiences; 4) Deepen student engagement with local & global communities and issues; and 5) Steward resources and relationships carefully and creatively to meet the challenges of today and the opportunities of tomorrow.

The board was introduced to some high-level commitments of the plan and progress for some key metrics during the 2021-22 year. The metrics highlighted during the presentation included: a) students from underrepresented communities feel a sense of belonging in their experiences at Hart House, b) increase engagement in virtual and in-person programming by 15%, c) increase the number of opportunities for credit and paid opportunities by 20%, d) ensure global leadership values and competencies are infused throughout student opportunities, and e) enhance philanthropy revenue and receive at least one million dollar in gifts. Some of the tools used to measure and track these metrics include the Highly-Involved Student Survey, engagement and attendance numbers, number of work study positions, data from the Co-Curricular Record, and financial reports. For the 2021-2022 year so far, the House is on track to achieve its targeted metrics.

Robert Fisher asked if the money raised by Hart House is distributed to a general account or to a specific initiative. The Warden responded that the funds donated are either directed towards the project or purpose identified by the donors in their gift agreements or allocated to the general budget of Hart House.

6. Policy Review Project (Jenifer Newcombe, Director of Strategic Initiatives, John Monahan, Warden)

Jenifer Newcombe and the Warden introduced the Policy Review Project. As outlined in the Hart House constitution, it is within the role of the Warden to consult the Board of Stewards on matters of policy and practice. It is important to do a comprehensive review of Hart House governance and policy documents to ensure that they are up-to-date and aligned with University of Toronto policies.

The documents and policies that will be reviewed or created as part of this work include Board of Stewards Rules and Procedures, Hart House Standing Committee Terms of Reference, Hart House Clubs framework, Hart House Use of Space framework, Hart House Membership framework, and Hart House Conduct framework. Over the course of the current academic year, members of the Board of Stewards will be asked to review, provide input, and approve these items.

7. Presentation on the 2022-2023 Committee on Budgets Allocation (Jiaqi Sun and Allison Zhao, Student Co-Chairs, Committee on Budgets)

Allison Zhao and Jiaqi Sun introduced the Committee on Budgets (CoB), a committee responsible for the allocation of budgets to the nine student-led Hart House Standing Committees. The CoB is comprised of student chairs of the Standing Committees and members of the Finance Committee. The committee is supported by Hart House staff Michelle Brownrigg (Senior Director, Co-Curricular Education) and Stan Xiao (Finance Director).

The Hart House budget for 2022-2023 allocated \$110,000 towards the work of the student committees; requests were received this year that total \$108,866.

Eugenia Wong asked how the committees could access the small remainder of the 2022-2023 allocation budget allotment should they need it. Stan Xiao responded that if the committees feel like they might go over their proposed budget, they should reach out to the finance department and to see what might be possible.

Stan Xiao also expressed his gratitude for the CoB members' dedication to the process and commented on the strong budget presentations from the committees.

a. Motion on the 2022-2023 Committee on Budgets Allocation (Lucas Olmstead, Steward, Finance Committee)

The following motion was made by Lucas Olmstead and seconded by Katherine Beukboom.

THEREFORE BE IT RESOLVED that the Board of Stewards approve the 2022-23 Committee on Budgets allocation of Committee budgets.

The motion was carried by voting members of the Board of Stewards.

8. Warden's Report (John Monahan, Warden)

Summer Programming Recap

A brief summary of the programming that was held at Hart House over the summer period was provided. To note was the high demand for drop-in piano from students that filled the house with music for the first time since the pandemic. The Warden encouraged everyone to read the departmental report distributed prior to the meeting which provides a more detailed overview of each department's activities over the summer.

Hart House During Orientation

Hart House is producing fewer activities this Orientation season than in pre-pandemic years in order to focus on the quality and opportunities for connection in those activities and to offer a menu that still has lots of variety but is less overwhelming to students.

During this academic year, Hart House has hired seven (7) tri-campus ambassadors. This fall they are supporting Hart House at dozens of orientation activities both within Hart House and across the three campuses. Following the orientation season, the ambassador team will host a variety of drop-in programs including a bi-weekly Board Game Café and virtual U of Tea Talks over Instagram.

Outreach will continue on all three campuses for the balance of the year.

Welcome to Hart House Video

Our Marketing and Communications Team has developed a new video to welcome all the incoming students for this academic year and to highlight all the wonderful things that we do at Hart House. The video has already been viewed over 50,000 times on various UofT Social Media channels. Watch the video here: <https://www.youtube.com/watch?v=F3cKyXQ6Svo&t=8s>.

Universal Washroom

A universal washroom constructed in partnership with the UTSU has been completed and will be operational later this month. The washroom features a powered adult change table, an XY ceiling lift to assist guests in the safe and easy transfers, barrier-free design, and panic strips throughout the space. This washroom is located just across the hallway from the Arbor Room which is one of the most accessible restaurants on the St. George campus.

National Day for Truth and Reconciliation

On September 30th, the University of Toronto will commemorate Orange Shirt Day and the second annual National Day for Truth and Reconciliation both virtually or in-person in The Great Hall. The event includes a keynote address from Andrew Wesley called "Twelve Steps to Spiritual Renewal, Healing, and

Forgiveness: Reflections on my Residential School Experience”. The address will be followed by an audience dialogue with Andrew moderated by the Warden. For event details and the link to register to attend in-person or to watch online: <https://harthouse.ca/events/orange-shirt-day-2022/>

Xplore Hart House

Students are invited to join us for a day of fun, interesting and exciting orientation events during Xplore Hart House on Thursday, September 22 from 11 am - 3:30 pm. Hart House will be hosting activities, wellness moments, giveaways and prizes, free food, music, a pop-up barber shop and more. For event details: <https://harthouse.ca/events/xplore-hart-house-2022>

Warden’s News

The Warden shared that he will be departing from his position at Hart House on October 28th, 2022 and will be moving on to be President and CEO of the Mount Pleasant Group. Members of the board of stewards expressed their congratulations and gratitude to the Warden for seven years of dedicated service and fearless leadership.

9. Next Meeting

The next Board of Stewards meeting will be held on October 6th, 2022

10. Adjournment

The meeting adjourned at 7:02 pm.