

Minutes of the 1,223<sup>rd</sup> meeting of the Hart House Board of Stewards, held on Thursday, May 7, 2009 at 5:30 pm in the South Dining Room.

Present: Ms Lisa Punnett (Chair)  
Dr. Louise Cowin (Warden)  
Ms Sarah Bailey (House Committee)  
Ms Sarah Crowther (Literary and Library Committee)  
Mr. Matt Dreger (Alumni Committee)  
Mr. Alexander Levy (Debates Committee)  
Ms Clara Luke (Farm Committee)  
Mr. Matthew Poot (Music Committee)  
Ms Denise Ryner (Art Committee)  
Ms Elizabeth Vosburgh (GC Appointee)  
Mr. Victor Wong (Finance Committee)  
Ms Elizabeth Wooster (Recreational Athletics, on behalf of Ms Taraneh Zarin)

Ms Cristina Oke (Recording Secretary)

Guests: Mr. Sandy Henderson (Director, Athletics & Membership)  
Ms Laney Marshall (Director of Programme)  
Mr. Matt McGeachy (Theatre Committee)  
Ms Jessica Rose (Theatre Committee)  
Mr. Allan Shatzky (Coordinator, Special Projects)  
Ms Lynette Spence (Coordinator, Equity and Diversity Initiatives)  
Mr. Paul Templin (Manager, Hart House Theatre)

Regrets: Ms Anita Camella (Presidential Appointee)  
Ms Kate Bruce Lockhart (Social Justice Committee)  
Ms Lucy Fromowitz (President (*ex officio*) or Designate)  
Ms Klara Kovar (Art Committee)  
Mr. David Pereira (Presidential Appointee)  
Ms Jacqueline Raaflaub (RAC)  
Ms Taraneh Zarin (RAC)

Absent: APUS Appointee  
GSU Appointee  
UTSU Appointee  
UTM Rep  
UTSC Rep

## **1. Welcome and Introductions**

The Chair welcomed members and guests to the first meeting of the 2009/10 Board of Stewards, and invited all those present to introduce themselves.

## **2. Minutes of the Previous Meeting**

The first sentence of the second paragraph of the report from Recreational Athletics on page 7 was revised to read:

*The final meeting of the year of the Committee will be held in June.*

The minutes of the 1,222<sup>nd</sup> meeting held on April 16, 2009 were approved as amended.

## **3. Business Arising**

A member requested that documentation for the Board of Stewards meetings, particularly the minutes, be distributed more than two days in advance of the meetings.

Dr. Cowin explained that the documentation for this meeting had been delayed because of the timeline for the meetings of the Committee on Budget. She stated that for the 2009/10, the agenda group meeting schedule would be revised so that documentation for the Board of Stewards meetings could be distributed sooner.

## **4. 2009/10 Club and Committee Operating Budgets and Policies**

Ms Sarah Crowther explained that the Committee on Budgets (CoB) was responsible for the annual review of Club & Committee (C&C) plans and corresponding budgets with a view to the fair and strategic allocation and use of funds earmarked for their programming. It also sets C&C honoraria policy.

Twenty-seven Hart House C&C's submitted preliminary budgets in December 2008, and final budgets and narratives in March 2009. Representatives from each group presented their budgets to the CoB in late April. After considering all submissions, the CoB allocated a final budget sum to each group, with policies and recommendations where required, and a contingency fund, for C&C use by application, during the 2009/10 fiscal year. The strategy of the CoB was to re-emphasize the role of each group in determining final allocations for expenses known to be critical to the success of their programmes, to the mandate of their groups, and to the mission of Hart House.

The 2009/10 CoB issued the following two policies and three recommendations for use by C&C executives when making final allocations of their operating budgets. All policies and recommendations are reviewed by the CoB on an annual basis.

**4. 2009/10 Club and Committee Operating Budgets and Policies (cont'd)****Policies:**

1. The fund raising goal for World or International competitions will be 50% of total expenses. Individual participants will contribute a minimum of \$500, which may be reduced if fund raising efforts exceed the goal. Should the fund raising goal not be met, participants will share the costs equally.
2. Jurists retained for contests (Camera, Film Board, Literary & Library) will be compensated by either a professional fee or a meal.

**Recommendations:**

1. That for 2009-10, the Amateur Radio Club be designated as a Tier 2 Club.
2. That musical groups in need of additional musicians approach: first, members of Hart House performing groups; second, the Faculty of Music; and third, musicians from the external community.
3. That in planning repertoire for future musical performances the Hart House music library be utilized as a first stop for selection purposes.

It was moved and seconded

- a) That the funds allocated for 2009-10 Club & Committee operating budgets be \$366,400 with a \$8,600 contingency fund held in reserve for use by C&C, via application, throughout the year, and
- b) That the professional honoraria policy, as approved by the Board of Stewards at its meetings in January and May, 2004 be renewed and implemented in 2009/10.

A member expressed his concern about the impact of the increase in fees for participants in world or international competitions. The increase to \$500 was a quadrupling of the fee charged in 2007/08. In response to the question of how many students go to such competitions, the member said that thirty to sixty students compete for the opportunity to be one of the sixteen to twenty students who go to the competition. It was noted that the Chess Club and Debates Committee would be particularly affected by the fund-raising policy.

It was suggested that a third part be added to the motion to clarify the status of the policies and recommendations that had been proposed by the Committee on Budgets.

It was moved and seconded

- c) That the policies and recommendations proposed by the Committee on Budgets be approved.

**4. 2009/10 Club and Committee Operating Budgets and Policies (cont'd)**

In response to a question concerning possible sponsorship of debate tournaments by law firms or the Law Society, it was noted that, in the past, there had been the sense that corporate sponsorships should be avoided as they were not in tune with Hart House. It was also noted that fund-raising policy at the University required that proposed fund-raising initiatives be reviewed by the Advancement Office before being proposed to a possible sponsor.

It was suggested that the motion be divided, with the proposed allocations to Clubs and Committees and the renewal of the honoraria policy being considered at this meeting, and consideration of the approval of CoB policies and recommendations being deferred until the Fall.

On motion duly made and seconded, THE BOARD OF STEWARDS APPROVED THAT the motion be divided.

**On motion duly made and seconded, THE BOARD OF STEWARDS APPROVED**

- a) That the funds allocated for 2009-10 Club & Committee operating budgets be \$366,400 with a \$8,600 contingency fund held in reserve for use by C&C, via application, throughout the year, and**
- b) That the professional honoraria policy, as approved by the Board of Stewards at its meetings in January and May, 2004 be renewed and implemented in 2009-10.**

**On motion duly made and seconded, THE BOARD OF STEWARDS APPROVED**

**That the policies and recommendations proposed by the Committee on Budgets be approved in the fall 2009.**

**5. Reports****a) Committee Activities and Significant Issues****ALUMNI**

The Alumni Committee is preparing to reissue *Strange Relations*, a book prepared for the eightieth anniversary of Hart House.

**ART**

At its general meeting on April 20<sup>th</sup>, the Art Committee chose its 2009/10 voting members.

## 5. Reports (cont'd)

### a) Committee Activities and Significant Issues (cont'd)

#### **JMB Gallery**

The exhibition *South South* continues through to May 19<sup>th</sup>. The Gallery will launch an accompanying catalogue on May 11<sup>th</sup>.

The next exhibition will open on May 28<sup>th</sup> and will feature the work of artist Shary Boyle who is also the Ontario finalist for the prestigious 2009 Sobey Award. The winner will be decided in the fall of 2009.

The JMB Venice Apprentice final stage has been extended but the final apprentice will be chosen on Friday May 8. The Send-Off party in the Great Hall was well attended and Barbara and Natalie will leave for Venice on May 18<sup>th</sup>. As well, the gallery's Venice preparations and artist mark Lewis have been receiving lots of press including one feature in the Italian GQ. There was one article in the *Toronto Star* on April 25 that highlighted the development of the JMB gallery's programme and Barbara Fischer's role in highlighting Canadian artists.

#### **Arbor Room Sub-Committee**

Now that exams are over and the final student works are selected, the Arbor Room group will be hanging their new show next week.

#### **Education Sub-Committee**

The Education Sub-committee continues to plan, with the Literary and Library Committee, for the upcoming **Graphic Novel Panel and Workshop**

#### **Acquisitions Sub-Committee**

This year's gallery and studio visits have concluded and Acquisitions has begun a series of meetings review and to decide on which works to purchase for the House this year. Acquisitions has also accepted two donations of work by Canadian artists this year. They are an animation (*Room*, 2006) BY Yam Lau and a video work (*Outers*, 1983) by Gordon Lebrecht. Liz Magor, whose work hangs in the Art Gallery wing would also like to donate a series of four photographs.

Also, pending on a request for supplementary funding from the Canada Council, Acquisitions will purchase and display Mark Lewis' work *Airport*, 2003.

## **DEBATES**

The Committee is pursuing partnerships with various groups for 2009/10.

**5. Reports (cont'd)****a) Committee Activities and Significant Issues (cont'd)****FARM**

The Farm Committee has scheduled a work day for May 11. On June 3, the Committee will be selling plants at the Bike Week breakfast. The Midsummer's Eve event will be held on June 20 and 21.

**FINANCE**

The Finance Committee has not met since the April 16 meeting of the Board of Stewards.

**HOUSE**

The House Committee has received four requests for 5 buck lunch partnerships for 2009/10.

**LITERARY AND LIBRARY**

The Committee has received names of new members. The Hart House Review is taking applications for 2009/10.

**MUSIC**

The Music Committee has filled all voting seats for 2009/10. The Committee has been approached by artists who want to play next year. A House band is being formed to play regularly in the Arbor Room.

**RECREATIONAL ATHLETICS**

Registration for spring classes has been increasing. Capital replacement is underway and renovations to the locker room have begun. Effective June 1<sup>st</sup>, members and guests using lockers will be required to provide their own lock.

The Bike Week Breakfast is being held on Wednesday, June 3<sup>rd</sup> from 7:30 to 9:00 am.

The Committee is reviewing the booking policy for groups with a view to ensuring optimal usage with equitable access to resources. The Committee is also considering a deposit policy that would return the deposit to groups that had obeyed the rules with respect to booking space at Hart House.

**SOCIAL JUSTICE**

No report.

**5. Reports (cont'd)****a) Committee Activities and Significant Issues (cont'd)****THEATRE**

Mr. Matt McGeachy introduced Ms Jessica Rose, the endorsed candidate for Theatre Committee Secretary in the by-election that will be held in September.

Ticket prices for Hart House Theatre productions have been raised for 2009/10. Adult tickets will be \$25 and student tickets will be \$15. A sponsor is being sought to provide \$10 tickets to Wednesday performances.

Mr. Charles Campbell, who was leaving the Committee, was commended for his service on the Committee.

**COMMITTEE on BUDGETS**

No report.

**ADVANCEMENT**

The advancement case for the Hart House Theatre has been approved and the campaign will be relaunched.

**SUSTAINABILITY**

No report.

**PROGRAMME**

Program assessment and planning is underway. Hart House representatives will be meeting with representatives from the University of Toronto Students' Union to discuss participation in orientation activities in September. Club Day is tentatively scheduled for Tuesday, September 8, 2009. The first day of classes is Wednesday, September 9.

**b) Warden's Update****(i) Companion Statement to the Vision Statement**

Dr. Cowin reported that the writing team had met and was beginning to draft a Companion Statement to the Vision Statement for Hart House. A draft Companion Statement will be brought to the Board of Stewards in the fall.

**5. Reports (cont'd)****b) Warden's Update (cont'd)****(ii) Sub-Committee on Significant Days**

Dr. Cowin informed members that she had accepted and endorsed the following recommendations include in the Report from the Sub-Committee on Significant Days.

- In keeping with its vision, Hart House should continue to welcome, encourage and provide opportunities for individuals, groups of individuals and/or campus-recognized groups to celebrate significant days and events, consistent with Hart House policies and procedures.
- Hart House staff, students, clubs and committees should be informed in their decision-making by the foundational principles, up-to-date student demographic data, and declarative statements embedded in Hart House and University of Toronto policies and documents such as:
  - The Hart House *Vision Statement*;
  - The Hart House *Goals*;
  - Latest demographic data of U of T students as captured in the *National Survey of Student Engagement*<sup>1</sup> or other University of Toronto surveys;
  - The University's *Statement on Equity, Diversity and Excellence* (December 2006)<sup>2</sup>;
  - The *University of Toronto Act, 1971*<sup>3</sup>, as amended by 1978, Chapter 88, on December 15, 1978.
- Hart House Staff, working with these guiding principles, should continue to provide leadership, guidance and support to students, clubs and committees as ideas are generated for the recognition of significant days during 2009/2010.
- Hart House Staff, working with the identified guiding principles, should continue to maintain the flexibility to departmentally, and in collaboration and/or partnership with other user groups and communities, develop programs, events and activities which recognize significant days.
- The Warden should conduct a review of these recommendations on a regular basis.

Dr. Cowin stated that she considered the report as an organic document, and would continue to review the recommendations. The experience of 2009/10 will be reviewed in April 2010.

**(iii) Thank You**

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<sup>1</sup> <http://www.governingcouncil.utoronto.ca/AssetFactory.aspx?did=5829>

<sup>2</sup> <http://www.governingcouncil.utoronto.ca/Assets/Policies/PDF/stateequdivexc.pdf>

<sup>3</sup> <http://www.governingcouncil.utoronto.ca/Assets/Policies/uofact.pdf>

Dr. Cowin thanked the members of the Committee on Budgets for their dedicated and thoughtful work during the busiest time of the academic year.

**c) Other Board Members' Reports**

**Association of Part-time Undergraduate Students (APUS)**

No report.

**Graduate Students' Union (GSU)**

No report.

**University of Toronto Students' Union (UTSU)**

No report.

**Governing Council**

At its April 16<sup>th</sup> meeting, the Governing Council approved the 2009/10 Budget Report and the tuition schedule for 2009/10.

On April 27<sup>th</sup>, the Business Board held an 'off-line' session with the staff of the University of Toronto Asset Management Corporation (UTAM). The University is reviewing the organization of UTAM.

On May 4<sup>th</sup>, an 'off-line' session was held for members of the Governing Council on sanctions under the Academic Code of Conduct.<sup>4</sup>

The next meeting of the Governing Council will be held on May 20<sup>th</sup> at the University of Toronto at Mississauga.

**President's Designate**

No report.

**U of T at SCARBOROUGH**

No report.

**U of T at MISSISSAUGA**

No report.

**b) Meeting Schedule for 2009-10**

**2009**

September 10 or 12 – ORIENTATION

October 8

November 5

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<sup>4</sup> <http://www.governingcouncil.utoronto.ca/Assets/Policies/PDF/Code+of+Behaviour+on+Academic+Matters.pdf>

December 3

**2010**

January 14

February 25

March 25

May 6

**c) Other Business**

**a) Orientation**

Dr. Cowin explained that a more thorough orientation would be provided to members of the Board of Stewards in September. Mr. Louis Charpentier, Secretary of the Governing Council, would be invited to describe governance at the University of Toronto, and to discuss what it meant to be a member of the Board of Stewards.

In discussion, members expressed their preference for a five-hour orientation on Saturday, September 12, 2009.

**d) Adjournment**

The meeting adjourned at 7:05 pm.

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Chair

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Recording Secretary

May 28, 2009