

Minutes of the 1,235th meeting of the Hart House Board of Stewards, held on Thursday, March 24th, 2011, at 5:30 pm in the South Dining Room.

- Present: Dr. Louise Cowin (Warden)
Ms. Sophia Alifirova (Literary and Library Committee Secretary)
Mr. Zeljko Bavcevic (RAC Secretary)
Ms. Anita Comella (Presidential Appointee)
Mr. Kenneth Davy (Governing Council Appointee)
Mr. Matt Dreger (Alumni Committee)
Ms. Lucy Fromowitz (President [*ex officio*] Designate)
Ms. Vanessa Laufer (Chair)
Ms. Clara Luke (Farm Committee Secretary)
Mr. Matthew Poot (Music Committee)
Mr. Naufil Rasheed (Finance Committee Secretary)
Ms. Kelly Robertson-Reinhart (Social Justice Committee Secretary)
Ms. Johanne Rohberge (RAC Senior Member)
Dr. Helen Slade (Presidential Appointee)
Ms. Emily Smit-Dicks (Art Committee Secretary)
- Ms. Amanda Greener (Assistant to the Warden; Recording Secretary)
- Guests: Mr. Nicholas Arrigo (incoming Music Committee Secretary, 2011-12)
Mr. Michael De Angelis (Director of Program Administration)
Mr. Chris Lea (Facilities Manager)
Ms. Rita O'Brien (Director, Operations and Finance)
Ms. Caroline Pereira (Senior Development Officer)
Mr. Allan Shatzky (Coordinator, Special Projects, Warden's Office)
- Regrets: Mr. Justin Goldenthal (APUS Appointee)
Mr. Keith Ho (House Committee Secretary)
Ms. Maria Pilar Galvez (UTSU Appointee)
Mr. Victor Platt (Debates Committee)
Mr. Nikita Reznik (GSU Appointee)
- Absent: Mr. Munib Sajad (UTM Representative)
Ms. Phoebe Uguy (Theatre Committee Secretary)

1. Approval of Agenda

On motion duly made and seconded THE BOARD APPROVED the agenda.

2. Approval of the Minutes of the Meeting of February 10th, 2011

The minutes of the 1,234th meeting held on February 10th, 2011, were approved.

3. Business Arising

There was no business arising from the minutes.

4. New Business

a) Toronto Arts Council grant to support Justina M. Barnicke Gallery exhibition—
Emily Smit-Dicks, Art Committee Secretary/Louise Cowin, Warden

The Art Committee secretary asked to withdraw the motion. The warden spoke to this withdrawal, explaining that Rebecca Gimmi, the Justina M. Barnicke Gallery Programme Coordinator, had been in contact with the Toronto Arts Council was given conflicting information about whether or not Board involvement was needed for the application. Rebecca is seeking clarification and the motion will come back to the Board for approval if needed.

b) Committee on Budgets: Suggested changes to annual cycle and process of fund disbursement—Michael De Angelis, Director of Programme Administration

Michael De Angelis provided context on the Committee on Budgets (CoB) process, noting the time and work devoted to it and the little variance from year to year between approved and actual budgets. In addition, allocated budgets were consistently coming in under-spent and little accountability seems to have been built into the process. In going forward, Mr. De Angelis requested that the Board endorse in principle the following eight driving principles for the annual CoB cycle and process of fund disbursement:

- 1) The amount of \$375,000 in support of Student generated programming will remain unchanged.
- 2) The COB process continues to be utilized to approve allocations.
- 3) The accountability for budget resides with the incoming Committee/Club who will be conducting the affairs of the group.
- 4) The outgoing Committee/Club be responsible for a year-end report chronicling program and other expenditures for 2010-11.
- 5) The Committee and Club budgets for 2011-12 be allocated on the basis of the actual average expenditure for the 2008, 2009 and 2010 budget years.
- 6) That 40% of the amount allocated in number 5) above, be made available as of May 1 to fund programming/activities moving into the fall.
- 7) That the remaining 60% of the Committee/Club allocation be released via the COB process – i.e. demonstration of the connectedness of the programming/activity to the Vision of the House.
- 8) That the COB meet twice in each of the two semesters.

A fulsome discussion took place regarding these driving principles and how they might or might not impact Club and Committee processes. The warden explained that endorsement in principle was being sought now to permit Clubs and Committees to start preparing their accountability reports and that a formal motion to adopt this process for the 2011/12 year will be presented at the April meeting.

There was general consensus to endorse this process in principle, with the formal motion to come forward at the April meeting.

c) Conversation about the Role of the Committee Secretary—Louise Cowin, Warden

The warden reminded that next month's meeting is a joint meeting, and that it was timely to talk about transition planning and the role of the secretary. She opened the floor to feedback from Committee secretaries regarding their experiences.

c) Committee Reports

Appended reports from representatives of the following groups were submitted for the information of Board members:

- Art Committee;
- Debates Committee;
- Farm Committee;
- Finance Committee.

5. Warden's Update

a) COSS

COSS student union representation voted down Hart House's request for student fee increase (no permanent 3.6%). The budget and request then went to the University Affairs Board (UAB) to ask for 3.6% increase, and this was approved. A portion of this 3.6% is approved on a permanent basis and part is considered a three-year temporary increase.

b) Summer work-study opportunities

Students who are OSAP eligible and carry a 60% course load this summer can apply for a summer work-study position. Hart House will have several work-study opportunities available.

c) Cressy Awards

Congratulations go out to Clara Luke who was recently awarded a Cressy Award.

d) Advancement campaign

Hart House continues to seek major gifts (over \$25,000), but has now also launched an annual campaign, which targets procurement of many more, but lower-level, donations. A December mail out for the Warden's Circle, soliciting donations at the \$1,000 - \$2,000 level yielded approximately 35 donations. There will be a Gallery Grill event held shortly for Warden's Circle donors. The next phase is to mail out to University of Toronto donors who have a high affiliation with Hart House but who have not given to Hart House previously. A third phase will include soliciting all U of T alumni.

e) Joint meeting

A reminder that the April 28th meeting will be a joint meeting. Details will be sent out to both the 2010/11 and 2011/12 Committee secretaries in due course.

6. Other Business and Announcements

There was no other business or announcements.

7. Date of Next Meeting

The next meeting will take place on Thursday, April 28th: 5 – 5:30 PM (Social, North Dining Room), 5:30 – 7 PM (Meeting, South Dining Room).

8. Adjournment

The meeting adjourned at 6:34 p.m.

Chair

Recording Secretary

April 15, 2011