

Minutes of the 1,228<sup>th</sup> meeting of the Hart House Board of Stewards, held on Thursday, February 25, 2010 at 5:30 pm in the South Dining Room.

Present: Ms Vanessa Laufer (Chair)  
Dr. Louise Cowin (Warden)  
Ms Kate Bruce-Lockhart (Social Justice Committee)  
Ms Anita Comella (Presidential Appointee)  
Ms Sarah Crowther (Literary and Library Committee)  
Mr. Matt Dreger (Alumni Committee)  
Ms Clara Luke (Farm Committee)  
Mr. Victor Platt (Debates Committee)  
Ms Jacqueline Raaflaub (RAC)  
Ms Jessica Rose (Theatre Committee)  
Dr. Helen Slade (Presidential Appointee)  
Ms April Steele (Art Committee, on behalf of Klara Kovar)  
Ms Taraneh Zarin (RAC)  
Mr. Keith Ho (House Committee)

Ms Cristina Oke (Recording Secretary)

Guests: Mr. Charles Jurczynski (House Committee)  
Ms Rita O'Brien (Director, Operations and Finance)  
Mr. Allan Shatzky (Coordinator, Special Projects)  
Ms Lynette Spence (Coordinator, Equity and Diversity Initiatives)  
Mr. Paul Templin (Director, Program Development)

Regrets: Mr. Adam Awad (UTSU Appointee)  
Ms Lucy Fromowitz (President (*ex officio*) or Designate)  
Ms Klara Kovar (Art Committee)  
Mr. Gregory West (GSU Appointee)  
Mr. Victor Wong (Finance Committee)

Absent: Mr. Grant Gonzales (Governing Council Appointee)  
Mr. Matt Jackson (UTM Appointee)  
Mr. Jeff Peters (APUS Appointee)  
Mr. Matthew Poot (Music Committee)  
UTSC Representative

## **1. Approval of Agenda**

**On motion duly made and seconded THE BOARD APPROVED the agenda.**

## **2. Minutes of Meeting of January 14, 2010**

The minutes of the 1,227<sup>th</sup> meeting held on January 14, 2010 were approved.

### 3. Business Arising

In response to a question that had been raised at the January meeting concerning the 49% variance between the 2009 – 2010 budget (\$508,000) and the 2009 – 2010 forecast (\$759,000) in the area of general office expense, Ms O'Brien explained that the first draft of the 2009-2010 budget for general office expense had been \$684,000 based on the actual expense of \$678,000. This first draft of the budget had also included a 3% increase in student fees. However, after the UTI and CPI had been finalized, Hart House was eligible to request only seven tenths of one percent (0.007) increase in student fees. Because of this, the general office expense budget had been reduced to \$508,000 in order to accommodate the decrease in revenue. The forecast amount represented a 2% increase, based on the first draft budget, and included increased bank charges, information technology and telephone expenses.

### 4. New Business

#### a) Approval of the Governance Process for Election of 2010 – 2011 Standing Committee Secretaries

Dr. Cowin reminded members that the Board had approved changes to the governance and election process in March 2008 for 2008-09, and in January 2009 for 2009-10.

On behalf of the House Committee, Keith Ho presented the House Committee's Governance Report, including the following recommendations:

- The election of the Committee Secretaries of the nine Standing Committees<sup>1</sup> that sit on the Board of Stewards will take place across the St. George Campus in March 2010.
- All potential student secretaries must have served on the Committee for a minimum of 1 year.
- If there is only one candidate for secretary of the Committee, the vote will be YES/NO.
- If the vote is NO, a by-election will be held in September 2010.
- Unsuccessful candidate(s) who run for the secretary position will remain on the 2010-11 executive as an automatic carryover.

The report also described the process for the election of student voting members of the Standing Committees.

It was suggested that an additional 5-buck lunch be organized to publicize the Hart House elections. Members of the Board of Stewards indicated that they would make themselves available for Pick Your Passion events during March. Dr. Cowin indicated that Michael De Angelis, Director of Program Administration, had spoken to staff advisors, who would distribute information concerning elections to the Hart House Committees. She also noted that the term of Committee Secretary was from May 1 to April 30.

**On motion duly made and seconded THE BOARD APPROVED** that the House Committee's Governance report be accepted, and its recommendations be implemented for 2010-11.

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<sup>11</sup> Art, Debates, Farm, House, Literary & Library, Music, Recreational Athletics, Theatre and Social Justice.

#### **4. New Business (cont'd)**

##### **b) Update from the Sustainability Committee**

Kate Bruce Lockhart reported on the work of the Sustainability Committee. The goals of the Committee were to help Hart House be a leader in sustainability; to assist clubs and committees to adopt sustainable practices; and to gather data about sustainability practices within Hart House. Clubs and committees will receive a survey on sustainability as part of the budgetary process, and the information collected will provide baseline data for the Committee.

Dr. Cowin noted that David Berliner was working on advancing the current draft Sustainability Plan for Hart House. Paul Templin commented that a coalition of those involved in sustainability initiatives in the University was being organized.

##### **c) Committee Reports**

Appended reports from representatives of the following groups were submitted for the information of Board members:

- Art Committee;
- Recreational Athletics Committee;
- Theatre Committee;
- Debates Committee;
- Farm Committee.

#### **5. Warden's Update**

Using a Powerpoint presentation, Dr. Cowin provided an overview of the history of Hart House and highlighted some of the initiatives that were underway to infuse the vision in Hart House programs.

A Vision and Value (V2) process was being led by members of the senior staff and program team. They were currently examining the vision in further detail and were engaged in conversation regarding the values of the House. The warden indicated she would continue to update the Board of Stewards and seek feedback from Clubs and Committees members and members of the Board.

#### **6. Date of Next Meeting**

The next meeting is scheduled for Thursday, March 25, 2010, in the South Dining Room. Refreshments will be available at 5:00 p.m. in the North Dining Room and the meeting will begin at 5:30 p.m.

#### **7. Adjournment**

The meeting adjourned at 7:05 p.m.

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Chair

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Recording Secretary

March 8, 2010