

Minutes of the 1,262nd meeting of the Hart House Board of Stewards held on Thursday, March 13th, 2014 at 5:30pm in the Library.

Present: Dr. Jonathan Steels (Chair)
Dr. Bruce Kidd (Warden)
Ms. Emma Arppe-Robertson (Recording Secretary)
Ms. Karthy Chin (Literary and Library Committee Secretary)
Ms. Anita Comella (Presidential Appointee)
Mr. Kenneth Davy (Governing Council Appointee)
Mr. Matt Dreger (Alumni Committee Chair)
Mr. Pierre Harfouche (UTSU Appointee)
Ms. Lesia Kinach (Farm Committee Secretary)
Ms. Victoria McEwan (Theatre Committee Secretary)
Ms. Celine McGarvey (Social Justice Committee Secretary)
Ms. Danielle Nairn (Farm Committee Secretary)
Ms. Evelyn Zhang (Finance Committee Secretary)

Guests: Mr. Dermot Brennan (Facility Manager)
Ms. Jenifer Newcombe (Interim Director, Programme Administration)
Ms. Rita O'Brien (CAO)
Mr. Paul Russell (Alumni Committee Member)
Mr. Paul Templin (Director of Meeting & Event Services)
Mr. Peter Wambera (Senior Development Officer)

Regrets: Ms. Lucy Fromowitz (President [*ex officio*] Designate)
Ms. Susan Froom (APUS Appointee)
Ms. Natalie Lai (Art Committee Secretary)
Mr. Rhain Louis (RAC Senior Member)
Dr. Helen Slade (Presidential Appointee)
Ms. Freda Zhang (Music Committee Secretary)

1. Approval of the Agenda

The chair moved to strike item two, the approval of the minutes of the 1,261st meeting, from the agenda.

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the agenda as amended.

3. New Business

a) Motion to Appoint the Chair of the Board of Stewards (Bruce Kidd, Warden)

The Warden and several others spoke to the exemplary work done by Dr. Steels during his first term as Chair of the Hart House Board of Stewards.

On motion duly made and seconded THE BOARD UNANIMOUSLY APPROVED the appointment of Dr. Jonathan Steels as the Chair of the Board of Stewards for a three-year term, effective October 2014 to May 2017.

4. Committee and Departmental Presentations

a) Literary and Library Committee (Kathy Chin, Secretary)

Ms. Chin informed the Board that the Literary and Library Committee's mandate is to promote and celebrate the literary arts within and beyond the university community and to create student opportunities for engagement with literature. The Committee has four distinct streams of activities: events, including those focused on professional development, literary criticism and reading; the Hart House Review, which publishes an annual literary and art journal with national distribution and holds an annual prose and fiction contest; creative writing workshops; and management of the Hart House Library, including acquisitions, upkeep, and creating student opportunities.

The Goals of the Literary and Library Committee over the coming year are to increase student engagement, share work more effectively across the committee, improve social media presence and develop relationships within the committee, with other Hart House committees and other groups on campus. A recent challenge has been re-examining the role of the Algonquin Square Table, an affiliated poetry group, and assessing whether they are adequately serving student needs. A renewal project will be launched for this area over the 2014/15 academic year.

b) Facilities Department (Dermot Brennan, Manager)

Mr. Brennan shared that the departmental philosophy of facilities is to first comply with all codes and regulations, then maintain the building and furnishings. If this is not possible the facilities department will then repair the items that need it, restore where possible and replace as necessary. Major projects over the past year include: the refurbishing of the library, renewal of facilities staffing and services, IT infrastructure renewal project, Green Heritage Infrastructure project, upgrades to Hart House Farm, serving on-going storage needs and repairs to the south-east entrance. For the 2014/15 year the facilities department will focus on deferred and major maintenance, continuing the IT infrastructure renewal, Hart House wayfinding, Green Heritage Infrastructure project, Back Field construction impact and improvements to the Hart House Farm.

The Green Heritage Infrastructure project will replace much of the aging infrastructure of Hart House and fix many of the existing deferred and major maintenance issues. There has been discussion of creating an app to supplement any Hart House way finding but this project will happen at a later date. The facilities department works with meeting and event services to balance the user needs of the House. Mr. Brennan encourages anyone who has comments, questions or complaints to contact him at any time.

5. Warden's Report

The Warden noted that the Board of Stewards can find information on the deferred and major maintenance projects at Hart House in the Orientation Booklet and informed the Board that he would distribute the latest copy of the Green Heritage Infrastructure report to the Board.

The Warden provided updates on three major projects going ahead at Hart House during the 2014/15 year: the federation of the Justina M. Barnicke Gallery with the University of Toronto Art Centre, the Committees Review and the Green Heritage Infrastructure project. Both the Green Heritage Infrastructure project and the Committees Review will be circulated to the Board of Stewards as discussion drafts before returning to the Board for final approval. The Warden invited the Board to contact him with questions at any time.

Upcoming events at Hart House include Cider and Song, to be held on the Farm on Saturday, October 18th; The Lamartine debate on war memorials to be held on Friday, October 17th; the annual Hart House of Horrors Halloween party at the end of the month; and the October 21st tour of the Hart House permanent collection.

The Warden invited the Board of Stewards to attend the October 28th Library Reception to mark the endowment of the Library. The event will begin at 5pm, with remarks at 5:30pm.

6. Other Business and Announcements

Ms. McEwan invited any Board member to contact her about complementary tickets to the 2014/15 season of the Hart House Theatre.

The Chair and the Warden will discuss the location of future Board of Stewards meetings.

7. Next Meeting

The next Board of Stewards meeting will be held on Thursday, November 13th, 2014.

8. Adjournment

The meeting adjourned at 7:01 p.m.

Chair

Recording Secretary

1,262nd Meeting

4

October 16th, 2014

November 13th, 2014