

Minutes of the 1,255th meeting of the Hart House Board of Stewards held on Thursday, November 14th, 2013 at 5:30 pm in the Library.

Present: Dr. Jonathan Steels (Chair)
Dr. Bruce Kidd (Warden)
Ms. Emma Arppe-Robertson (Recording Secretary)
Ms. Jingwei Chen (Literary and Library Committee Secretary)
Mr. Kenneth Davy (Governing Council Appointee)
Ms. Lucy Fromowitz (President [*ex officio*] Designate)
Ms. Susan Froom (APUS Appointee)
Ms. Maia Johnstone (Social Justice Committee Secretary)
Ms. Natalie Lai (Art Committee Secretary)
Ms. Erin Makino (Music Committee Secretary)
Ms. Jesica Samuel (Theatre Committee Secretary)
Ms. Agnes So (UTSU Appointee)
Ms. Theresa Waclawek (Farm Committee Secretary)
Ms. Susanne Waldorf (GSU Representative)
Ms. Elizabeth Wooster (RAC Secretary)
Ms. Emiry Yu (Finance Committee Secretary)
Ms. Sophia Zamaria (Farm Committee Secretary)

Guests: Mr. Dermot Brennan (Facilities Manager)
Ms. Rita O'Brien (CAO)
Ms. Lynsay Henderson (HUB Coordinator)
Ms. Jenifer Newcombe (Assistant Director, Programme Administration)
Mr. Thomas Slabon (Debates Committee Representative)
Mr. Paul Templin (Director of Meeting and Event Services)

Regrets: Mr. Hamza Ansari (UTM Representative)
Mr. Guled Arale (UTSC Representative)
Ms. Anita Comella (Presidential Appointee)
Mr. Matt Dreger (Alumni Committee Chair)
Mr. Terry Johnston (RAC Senior Member)
Dr. Helen Slade (Presidential Appointee)
Mr. Louis Tsilivis (Debates Committee Secretary)
Ms. Freda Zhang (Music Committee Secretary)

1. Approval of the Agenda

On motion duly made and seconded THE BOARD APPROVED the agenda.

2. Minutes of the 1,254th Meeting

a) Approval of the Minutes of the 1,254th Meeting on October 24th, 2013.

Clarifications will be made to the minutes to specify the changes in summer fees for graduate students and the staged roll out of the Co-Curricular Record.

On motion duly made and seconded THE BOARD APPROVED the minutes as modified.

Business Arising

a) Preparation of the 2014/2015 Budget (Rita O'Brien, CAO)

Ms. O'Brien gave an update on the Budget approval process and distributed the draft capital budget to the Board. This year there will be an increase in membership fees, including the joint membership plan. An initial draft budget will be presented to the Finance Committee on December 4th, and the final budget will be presented to the Finance Committee and Board of Stewards in January. Ms. O'Brien noted that the second phase of the I.T. upgrade would be a priority in the 2014/15 budget, and that deferred maintenance would be dealt with in order of priority.

b) Pan Am and Parapan Am Games Update (Bruce Kidd, Warden)

Mr. Brennan outlined the work his department is doing to minimize the disruption during Pan Am and Parapan Am construction. Tangible benefits to Hart House will include updated telephone, electric and water service. The secure area may interfere with existing accessible access to Hart House and contingencies are being looked at by Hart House and the University, including the possibility of an additional accessible entrance on the east side of Hart House.

Mr. Templin informed the Board that Pan Am and Parapan Am game plans have changed since the last academic year. Hart House will no longer be within the secure perimeter and will remain open during the Pan Am and Parapan Am Games. Hart House is looking into ways to manage increased foot traffic during the games, and will bid on the concession contract.

The Warden outlined supplemental programming which Hart House would run including two equity initiatives focused on LGBTQI rights and anti-racism. This initiatives will partner with groups within Hart House, across the university, across the city, across Canada and across the Americas.

3. Committee and Departmental Presentations

a) Farm Committee (Theresa Waclawek and Sophia Zamaria, Secretaries, Farm Committee)

Ms. Waclawek and Ms. Zamaria presented the mission of the Hart House Farm Committee as promoting sustainability and equity, increasing accessibility to the farm, promoting physical and mental wellbeing, and engaging staff, students, faculty and

alumni across all three campuses. The farm will run six major events this year: Cider and Song, Sugaring Off, Midsummer's Eve, Winter Carnival, Simple Saturday and Calm Sunday. Farm work days and workshops are also offered during the summer.

The Farm Committee was encouraged to continue their good work in communicating with all students, including international students, students at UTM and graduate students. In response to a query by Ms. Waclawek and Ms. Zamaria it was suggested that additional events could be funded by looking to other sources such as the Student Initiative Fund and the Good Ideas Fund.

b) Meeting and Event Services (Paul Templin, Director of meeting and Event Services)

Mr. Templin introduced Meeting and Event Services. He noted that Meeting and Events Services serve several important functions within the House including supporting student events, acting as stewards for the physical heritage of the House, and working as a revenue generating department. Revenue generation is used to help fund student use of rooms, planning, AV and catering as well as Hart House itself. Meeting and Events services also run four signature events a year: Traditional Thanksgiving Dinner, Hart House of Horrors Halloween Party, Winter Buffet and the Craft Beer Festival.

In response to a query Mr. Templin explained that deadlines for room bookings and catering orders were due to high volume of demand. Mr. Templin clarified that no profit is made from student catering. Course unions will not be charged for room rentals but faculties and departments are charged at 80%. Fitness centre spaces are booked separately by the Fitness Centre.

4. Warden's Report

The Warden shared the discussion draft of the Committees Review Terms of Reference with the Board of Stewards. This followed from a discussion with the Clubs and Committees about how their activities can be strengthened. A Clubs Review will follow the Committees Review. The Warden invited the Board to look over the Terms of Reference and share any suggestions, concerns, questions or comments. The Committees Review Terms of Reference motion for approval will come before the Board at the December Meeting.

A Landmark Committee has been struck by Scott Mabury to examine the landscapes of the interior UofT Campus, including Hart House Circle and Tower Road. Hart House will be represented by Prof. Fischer, the curator of the Justina M Barnicke Gallery, Ms. Elisha, a student and part time fitness centre employee, and the Warden.

5. Other Business and Announcements

Mr. Dreger announced that the Alumni Committee is working on creating a scholarship for volunteerism within the House and hopes to have more information at the December meeting.

A discussion ensued regarding alternate financial methods of support for Hart House, including but not limited to, lobbying the University of Toronto for more funds and applying for alternative grants from the government. The Warden assured the Board of Stewards that Hart House is actively working with the University to ensure they apply for any available funds. He will think about the most appropriate way to involve interested Board of Stewards members in these efforts.

6. Next Meeting

The next Board of Stewards meeting will be held on Thursday, December 5th, 2013.

7. Adjournment

The meeting adjourned at 7:17 p.m.

Chair

Recording Secretary

November 14th, 2013